



CITY OF ADA
A Municipal Corporation

Engineering Department
231 SOUTH TOWNSEND
ADA, OKLAHOMA 74820
580-436-6300 Ext. 236
FAX 580-436-8152

September 27, 2024

Re: Request for Qualifications for Construction Manager at Risk: site planning, construction plans and specifications as well as bid documents for the rehabilitation of the Amphitheater, erosion control and construction of restroom facilities in Wintersmith Park, Ada, OK.

The City of Ada is seeking Statements of Qualifications from qualified Construction Manager at Risk Companies (CMAR) interested in providing professional services for pre-construction project development activities and construction services. These services would be coordinated with the selected design team.

The (CMAR) Construction Manager at Risk services will include delivery of the project within a Guaranteed Maximum Price (GMP) based on the construction documents and specifications. The CMAR will provide professional, pre-construction phase services and act as a consultant to the Owner in the design and construction phases. The CMAR is being engaged at the beginning stages of design, enabling the designers and builders to collaborate through the remainder of the project to achieve optimum results for the Owner.

If your firm is interested in providing services for this important project, please respond to the enclosed Request for Statement of Qualifications no later than **4:00 p.m. on October 24, 2024**. The RFQ is also published on the city's website at <http://www.adaok.com>. Statements of Qualifications will be reviewed by City staff members. A brief presentation may be requested for further evaluation in the selection process.

The City of Ada looks forward to reviewing the RFQ submittals and working with the selected team in a successful development of this project.

Respectfully,

City of Ada

Shelly Williams, PE
Engineering Project Manager

cc:

Tracy Roles, City Manager, City of Ada
Angie Stout, Assistant City Manager, City of Ada
Frank Stout, City Attorney, City of Ada
Tommy Eaton, Parks and Public Facilities Director



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**REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL SERVICES**

for

Wintersmith Park Amphitheater Improvements

CITY OF ADA / PARKS AND RECREATION

Date: September 27, 2024

Subject: Request for Qualifications to provide Construction Management at Risk (CMAR) of improvements to the Amphitheater located in Wintersmith Park. CMAR services are to be provided during design and rehabilitation of the Amphitheater and proposed restroom facilities.

Submittal Address:

Statements of Qualification shall be mailed, or hand delivered to the following:

City of Ada
Attn: Shelly Williams, PE
231 S Townsend
Ada, OK 74820
580-436-6300 Extension 224

Due Date and Time:

Statement of Qualifications are due by 4:00 p.m. on October 24, 2024. Interested parties should submit 3 hard copies of qualifications.

Questions:

All questions regarding this Request for Qualifications should be submitted **via email only** prior to 4:00 p.m. on October 18, 2024.

Please address questions to Shelly Williams, Engineering Project Manager, at the following email address:

Shelly Williams, PE
Email: shelly.williams@adaok.com