

**CITY OF ADA
REGULAR MEETING
JUNE 6, 2022**

The Ada City Council met in a regular meeting, Monday, June 6, 2022 at 5:45 p.m., at Ada City Hall, in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Advanced public notice was given by posting the agenda on the City Hall bulletin board on Friday, June 3, 2022 at 10:25 a.m., and posting on the City of Ada web site Friday, June 3, 2022.

Council Members Present: John Hargrave, Karen Hudson,
Bryan Morris, Yoli Vazquez

Council Members Absent: Randy McFarlin

The meeting of the Ada City Council was called to order by Vice Mayor John Hargrave.

Vice Mayor Hargrave led the audience in the Pledge of Allegiance.

Vice Mayor Hargrave called for a moment of silence.

Discussion of and action on Consent Agenda

1. **Consideration of the Minutes (May 16, 2022 minutes).**
2. **Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.**
3. **Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.**
4. **Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
5. **Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.**
6. **Consideration of receipt of committee/board recommendations and reports:**

Ada Zoning Board of Adjustment Minutes May 19, 2022
7. **Written reports from departments.**

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Morris** to approve the Consent Agenda as presented. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from I-2, Light Industrial District, to C-2, General Commercial District, and declaring an emergency for the following described property:

All of Lot 12 in Block 40 of the Original Townsite of Ada, Pontotoc County, Oklahoma.

This property is also known as 108 East 6th Street.

(If passed, must consider Emergency Clause.)

City Manager Holcomb advised this rezoning request had been scheduled to be heard at the May 19, 2022 Municipal Planning Commission meeting, but a quorum was not present. The City Manager advised this item will be considered at the June 16th meeting and he recommended tabling until the June 21, 2022 Council Meeting.

Motion was made by **Council Member Hudson**, seconded by **Council Member Morris** to table action on agenda item number six, until the June 21, 2022 Council Meeting. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution of the City Council of the City of Ada, Oklahoma, adopting the operating budget for the Fiscal Year 2022-2023

City Manager Holcomb presented the resolution adopting the budget for Fiscal Year 2022-23, as presented at the Public Hearing on May 16th, with a few changes listed in Donna's memo.

Motion was made by **Council Member Morris**, seconded by **Council Member Vazquez**, adopting **Resolution No. 22-13A, a resolution of the City Council of the City of Ada, Oklahoma, adopting the operating budget for the Fiscal Year 2022-2023**. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution nominating Donna Doolen as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing District 3 for a five-year term beginning October 1, 2022 through October 1, 2027

City Manager Holcomb advised this resolution would nominate Donna Doolen for another five-year term on the board, as her current term expires September 30, 2022.

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Hudson** to adopt **Resolution No. 22.14A, a resolution nominating Donna Doolen as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing District 3 for a five-year term beginning October 1, 2022 through October 1, 2027.** Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Mr. Holcomb discussed the proposed resolution pertaining to miscellaneous fees and charges as presented at the budget workshop, stating there were no additional changes other than those discussed at the workshop.

Motion was made by **Council Member Hudson**, seconded by **Council Member Morris**, to adopt **Resolution No. 22-15A, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.** Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma

City Manager Holcomb advised this resolution for consideration if approved would authorize the Treasurer to make investments on behalf of the City of Ada and the Ada Public Works Authority for the Fiscal Year 2022-23.

Motion was made by **Council Member Morris**, seconded by **Council Member Vazquez** adopting **Resolution No. 22-16A, a resolution of the City Council and the Board of Trustees of the City of**

Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2021-2022 for the City of Ada and Ada Public Works Authority

The City Manager reported this agenda item outlined the Scope of Services provided by Crawford & Associates to prepare financial statements for the audit of Fiscal Year 2021-22.

Motion was made by **Council Member Hudson**, seconded by **Council Member Morris** to approve Engagement Letter with Crawford and Associates, P. C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2021-2022 for the City of Ada and Ada Public Works Authority. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2022 financial statements

Mr. Holcomb advised this Engagement Letter is with Finley & Cook to audit the City's and APWA's June 30, 2022 financial statements.

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Vazquez** to approve Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2022 financial statements. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Vazquez** to approve Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E911) to their customers in Pontotoc County

Motion was made by **Council Member Morris**, seconded by **Council Member Hudson** to approve Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E911) to their customers in Pontotoc County. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Professional Services Contract with Retail Attractions, LLC

City Manager Holcomb advised this was a renewal of the contract with Retail Attractions, LLC to help with our retail economic development efforts.

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Hudson** to approve Professional Services Contract with Retail Attractions, LLC. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Agreement with The Capital Group, LLC for consulting services

Mr. Holcomb advised this contract with The Capital Group; LLC was also a renewal and would provide consulting services pertaining to legislation affecting the City of Ada at the state level.

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve Agreement with The Capital Group, LLC for consulting services. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Hudson** to approve contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Morris** to approve Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Morris** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Professional Services Proposal with LandPlan Consultants, Inc. to prepare graphics and cost estimates for proposed park improvements being considered for the third “Penny for Our City” sales tax

City Manager Holcomb presented the proposal from LandPlan Consultants, Inc. to prepare graphics and cost estimates to define proposed park improvements at “The Hill” Sports Complex, Wintersmith Park, Glenwood Park and Southwest Park. Mr. Holcomb explained these proposed improvements are being considered for the third “Penny for Our City” sales tax. The City

Manager advised the cost of \$53,390.00 would be funded out of General Government Professional Services.

Motion was made by **Council Member Hudson**, seconded by **Council Member Morris** to approve Professional Services Proposal with LandPlan Consultants, Inc. to prepare graphics and cost estimates for proposed park improvements being considered for the third “Penny for Our City” sales tax. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Task Order No. Five (5) for Professional Services with Delta Airport Consultants, Inc. to provide inspection and administrative services for Alternate 2 of Phase II of the Airport Terminal Apron Expansion Project

City Manager Holcomb reported the City was proceeding with the construction of Airport Terminal Apron, Phase II Project, explaining Task Order NO. 5 is a Professional Services Agreement for construction administration and resident project representative (RPR) services, for the north apron expansion. Mr. Holcomb reported the Chickasaw Nation had agreed to pay the City’s ten percent match for this FAA grant in the amount of \$32,777.00.

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to approve Task Order No. Five (5) for Professional Services with Delta Airport Consultants, Inc. to provide inspection and administrative services for Alternate 2 of Phase II of the Airport Terminal Apron Expansion Project. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on bids for concrete

City Manager Holcomb reported on the bids received for concrete through December 31, 2022.

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Vazquez** to award the bid for concrete with Rustin Concrete, as the lowest responsible bid for the City of Ada. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on bids for material hauling

The City Manager reviewed the bids for material hauling.

Motion was made by **Council Member Hudson**, seconded by **Council Vazquez** to award the bid for material hauling with Cowboy Trucking, Maud, as the lowest responsible bid for the City of Ada. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on bids for mineral aggregate

City Manager Holcomb reviewed the bids received for mineral aggregate.

Motion was made by **Council Member Morris**, seconded by Council Member Hudson to accept the bids for mineral aggregates with Vulcan Materials, Millcreek for Type II Micro Surfacing, and Type A Aggregate Base awarded to Ada Aggregate, Ada, and Coarse Aggregate Fill awarded to Dolese, Coleman, as the lowest responsible bid for the City of Ada. Vice Mayor Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Reports by City Manager and/or City Staff

Lisa Bratcher, Public Information Director, reviewed the current summer activities currently being provided by the Recreation Department, and the Library.

Ms. Bratcher also encouraged the citizens to watch the interview with Police Chief Carl Allen on social media regarding "Take Home a Car", stating Captain Brad Rhodes had been awarded the first Police Car to be taken home.

Persons to be heard on any matter not on the agenda

Mr. Donald Edward Green, 1125 S. Johnston thanked the Council Members for their service to the City of Ada, stating it is evident the Council cares for our community.

Adjournment

There being no further business to come before the Ada City Council, Vice Mayor Hargrave adjourned the meeting, requesting members convene as the governing body of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

John Hargrave, Vice Mayor