

**CITY OF ADA
REGULAR MEETING**

Date: **June 3rd, 2024** **5:45 p.m.** Location: **231 S. Townsend, Ada Ok**

The Ada City Council met in the Dr. Ray L. Stout City Council Chamber.

Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada web site on May 31st, 2024 at 9:45 a.m.

COUNCIL MEMBERS PRESENT

Randy McFarlin	X	Yoli Vazquez	X	Karen Hudson	A
Holly Johnson	X	Don Griffith	X		

1. The meeting of the Ada City Council was called to order by Mayor McFarlin
2. The audience was led in the Pledge of Allegiance by Mayor McFarlin
3. The audience was asked to observe a moment of silence by Mayor McFarlin
4. Discussion of and action on Consent Agenda.
 - a. Consideration of the Minutes (May 6, 2024, Noon Meeting, May 6, 2024 5:45 PM Regularly Scheduled meeting and May 9, 2024 4:30 PM Special Called Meeting).
 - b. Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.
 - c. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.
 - d. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.
 - e. Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.
 - f. Consideration of Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E911) to their customers in Pontotoc County.
 - g. Consideration of Contract for Services with Ada Main Street.
 - h. Consideration of Contract for Services with Addiction & Behavioral Health Center, Inc.
 - i. Consideration of Contract for Services with Family Crisis Center.
 - j. Consideration of Agreement with Kiwanis Club of Greater Ada.
 - k. Consideration of Contract and Agreement with McCall’s Chapel School, Inc.
 - l. Consideration of Contract for Services with Pontotoc County Junior Livestock Show Committee.

- m. Consideration of Contract for Services with Pontotoc County Public Transit Authority, d/b/a Call-A-Ride Public Transit.
- n. Consideration of Contract for Services with Unity Point Counseling and Resource Center, Inc. (formerly Ada Area Youth Shelter, Inc.)
- o. Consideration of Independent Contractor Agreement with Terry Swopes.

Motion made by council member Vazquez to approve the consent agenda. Motion seconded by council member Griffith. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith NAY: None
Motion Carried 4-0

- 5. Discussion of and action on items removed from the Consent Agenda.

No items removed from the agenda.

- 6. Motion to open Public Hearing: TOPIC: Proposed FY-2024 CDBG Grant; CDBG Glenwood Park Improvements Project

Millie Vance addressed the council on the CDBG grant for Glenwood Park Improvements Project.

Motion made by council member Johnson to open the public hearing. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith NAY: None
Motion Carried 4-0

Motion to close public hearing.

Motion made by council member Griffith to close the public hearing. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith NAY: None
Motion Carried 4-0

- 7. Consider/Take Action on Adopting Citizen’s Participation Plan for FY-2024 CDBG Program.

Motion made by council member Johnson to adopt the Citizen’s Participation Plan for FY-2024 CDBG Program. Motion seconded by council member Griffith. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith NAY: None
Motion Carried 4-0

8. Consider/Take Action on Adopting Resolution # 24-04A to Apply for FY-2024 CDBG Grant, Proposed Glenwood Park Improvements Project.

Motion made by council member Johnson to adopt Resolution # 24-04A to Apply for FY-2024 CDBG Grant, Proposed Glenwood Park Improvements Project. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

9. Consider/Take Action on Resolution # 24-05A, a Resolution on Leveraged/Matching Funds for FY-2024 CDBG Grant, Proposed Glenwood Park Improvements Project.

Motion made by council member Johnson to adopt Resolution # 24-05A, a Resolution on Leveraged/Matching Funds for FY-2024 CDBG Grant, Proposed Glenwood Park Improvements Project. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

10. Consider/Take Action on adopting Residential Anti-Displacement Plan for FY-2024 CDBG Proposed Glenwood Park Improvements Project.

Motion made by council member Johnson to adopt Residential Anti-Displacement Plan for FY-2024 CDBG Proposed Glenwood Park Improvements Project. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

11. Consider/Take Action on reading and approval of 2024 Fair Housing Proclamation.

Mayor McFarlin read the Fair Housing Proclamation for the council and audience.

Motion made by council member Johnson to approve the 2024 Fair Housing Proclamation. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

12. Consider/Take Action on Section 3 Resolution No. 24-06A and Plan for FY-2024 CDBG Proposed Glenwood Park Improvements Project.

Motion made by council member Johnson to adopt Resolution No. 24-06A and Plan for FY-2024 CDBG Proposed Glenwood Park Improvements Project. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith, NAY: None

Motion Carried 4-0

13. Public Hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the city of Ada, Oklahoma, from A-2, Suburban District to I-1, Restricted Light Industrial District, and declaring an emergency for the following property:

A part of the SW/4 NW/4 of Section 27, Township 4 North, Range 6 East, more particularly described as follows: a part of the E/2 of the SW/4 of NE/4 of NW/4 and all of the E/2 of NW/4 of SE/4 of NW/4 of Section 32, Township 4 North, Range 6 East of the I.M., Pontotoc County, Oklahoma, more particularly described as follows: beginning at the southeast corner of the E/2 of NW/4 of SE/4 of NW/4 of said Section 32; thence N 89deg 55' 15" W along the south line of said NW/4 of SE/4 of NW/4 a distance of 329.98 feet; thence N 00deg 01' 03" E along the west line of the east half of said NW/4 of SE/4 of NW/4 a distance of 1099.03 feet to a point at the intersection of the south right-of-way line of Sandy Creek Drive (Old Highway #13 & #19) and the west line of the east half of the SW/4 of NE/4 of NW/4 of said section, thence southeasterly along a curve to the right (radius being 915.40 feet, chord bearing being S 50 deg 59' 45" E) a distance of 340.84 feet; thence S 40 deg 19' 47" E along said R/W a distance of 102.59 feet to a point on the E line of said SW/4 of NE/4 of NW/4; thence S 00deg 02' 22" W a distance of 808.01 feet to the Point of Beginning. Containing 7.3 acres, more or less.

This property is located on south side of Sandy Creek Drive at bridge crossing J.A. Richardson Loop.

Assistant City Manager, Angie Stout requested this item to be tabled until the July 15th City Council Meeting.

Motion made by council member Johnson to table this item until the July 15th City Council Meeting. Motion seconded by council member Griffith. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith NAY: None

Motion Carried 4-0

(If passed, must consider Emergency Clause.)

14. Public hearing on proposed budget for Fiscal Year 2024-2025.

Mayor McFarlin opened the public hearing on the proposed budget for fiscal year 2024-2025. Assistant City Manager, Angie Stout addressed the council referencing the proposed budget. Mayor McFarlin asked if the audience had any questions on the proposed budget; seeing none Mayor McFarlin closed the public hearing.

15. Discussion of and action on a resolution of the City Council of the City of Ada, Oklahoma, adopting the operating budget for the Fiscal Year 2024-2025.

Motion made by council member Griffith to approve the resolution of the City Council of the City of Ada, Oklahoma, adopting the operating budget for the Fiscal Year 2024-2025.

Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY: None

Motion Carried 4-0

16. Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.

Motion made by council member Johnson to adopt a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma. Motion seconded by council member Vazquez. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY: None

Motion Carried 4-0

17. Presentation by Audrey Murphy-Romine of Pontotoc Animal Welfare Society (PAWS).

No action taken on this item.

18. Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2023-2024 for the City of Ada and Ada Public Works Authority.

Motion made by council member Vazquez to approve the Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2023-2024 for the City of Ada and Ada Public Works Authority. Motion seconded by council member Griffith. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY: None

Motion Carried 4-0

19. Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2024, financial statements.

Motion made by council member Vazquez to approve the Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2024, financial statements. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried **4-0**

20. Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test.

Motion made by council member Vazquez to approve the Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried **4-0**

21. Discussion of and action on a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma.

Motion made by council member Johnson to approve a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma. Motion seconded by council member Griffith. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried **4-0**

22. Discussion of and action on Memorandum of Understanding between the Chickasaw Nation, the City of Ada, and the State of Oklahoma (Oklahoma Department of Transportation) for the shared responsibilities regarding Arlington/Mississippi intersection.

Motion made by council member Vazquez to approve the Memorandum of Understanding between the Chickasaw Nation, the City of Ada, and the State of Oklahoma (Oklahoma Department of Transportation) for the shared responsibilities regarding Arlington/Mississippi intersection. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried **4-0**

23. Executive session to discuss the purchase or appraisal of real property [as provided in Title 25, O.S. Section 307(B)(3)].

Motion made by council member Vazquez to recess the meeting of the Ada City Council. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

The Ada City Council recessed at 6:31 p.m.

Motion made by council member Vazquez to reconvene the meeting of the Ada City Council. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

The Ada City Council recessed at 6:39 p.m.

Motion made by council member Vazquez to enter executive session. Motion seconded by council member Griffith. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

The Ada City Council entered executive session at 6:39 p.m.

Motion made by council member Vazquez to reconvene from executive session. Motion seconded by council member Johnson. Mayor McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith **NAY: None**
Motion Carried 4-0

The Ada City Council reconvened from executive session at 7:04 p.m.

24. Reports by City Manager and/or City Staff.

Lisa Bratcher, PIO addressed the council on upcoming events for the City of Ada, including Summer Library activities; Pool schedule and fees; Cruising Main and Movies in the Park


25. Persons to be heard on any matter not on the agenda.

No persons to be heard on the agenda.

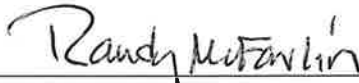
26. Adjournment.

Seeing no further business, the City Council adjourned at 7:04 p.m.

Attest:



Heather Heard, City Clerk



Randy McFarlin, Mayor



**ADA PUBLIC WORKS AUTHORITY
REGULAR MEETING**

Date: **June 3rd, 2024**

Location: **231 S. Townsend**

The Ada Public Works Authority met in the Dr. Ray L. Stout City Council Chamber, at the Ada City Hall. The Meeting of the Authority was held immediately following the adjournment of the Ada City Council. Advanced public notice was given by posting the agenda on the City Hall bulletin board and posting on the City of Ada web site on May 31st, 2024 at 9:45 a.m.

TRUSTEE MEMBERS PRESENT

Randy McFarlin	X	Yoli Vazquez	X	Karen Hudson	A
John Johnson	X	Don Griffith	X		

1. Call to order.

Chairman McFarlin called the meeting to order at 6:32 p.m.

2. Discussion of and action on Consent Agenda.
 - a. Consideration of the Minutes (May 6, 2024, 5:45 PM Regularly Scheduled meeting and May 9, 2024, 4:30 PM Special Called Meeting).
 - b. Consideration of supplemental appropriations or transfer of appropriations within the Ada Public Works Authority Fund budget.
 - c. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to Ada Public Works Authority Fund budget.
 - d. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.
 - e. Consideration of Contract for Services with Ada Main Street.

Motion made by Trustee Vazquez to approve the consent agenda. Motion seconded by trustee Griffith. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

3. Discussion of and action on items removed from the Consent Agenda.

No items removed from the consent agenda.

4. Public hearing on proposed budget for Fiscal Year 2024-2025.

Chairman McFarlin opened the public hearing. With no questions or comments to be heard, Chairman McFarlin closed the public hearing.

5. Discussion of and action on a resolution of the Board of Trustees of the Ada Public Works Authority, A Public Trust, adopting the operating budget for the Fiscal Year 2024-2025.

Motion made by Trustee Johnson to approve the resolution of the Board of Trustees of the Ada Public Works Authority, A Public Trust, adopting the operating budget for the Fiscal Year 2024-2025. Motion seconded by trustee Vazquez. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

6. Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.

Motion made by Trustee Vazquez to approve the resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma. Motion seconded by trustee Johnson. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

7. Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2023-2024 for the City of Ada and Ada Public Works Authority.

Motion made by Trustee Vazquez to approve the Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2023-2024 for the City of Ada and Ada Public Works Authority. Motion seconded by trustee Johnson. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

8. Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2024 financial statements.

Motion made by Trustee Vazquez to approve the Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2024, financial statements. Motion seconded by trustee Johnson Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

9. Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test.

Motion made by Trustee Vazquez to approve the Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test. Motion seconded by trustee Johnson. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

10. Discussion of and action on a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma.

Motion made by Trustee Johnson to approve the resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma. Motion seconded by trustee Griffith. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

11. Discussion of and action on Memorandum of Understanding between the Chickasaw Nation, the City of Ada, and the State of Oklahoma (Oklahoma Department of Transportation) for the shared responsibilities regarding Arlington/Mississippi intersection.

Motion made by Trustee Vazquez to approve the Memorandum of Understanding between the Chickasaw Nation, the City of Ada, and the State of Oklahoma (Oklahoma Department of Transportation) for the shared responsibilities regarding Arlington/Mississippi intersection. Motion seconded by trustee Johnson. Chairman McFarlin called for a vote and the result was as follows:

AYE: Johnson, Vazquez, McFarlin, Griffith

NAY:

Motion Carried 4-0

12. Reports by Authority Manager and/or APWA Staff.

No reports

13. Persons to be heard on any matter not on the agenda.

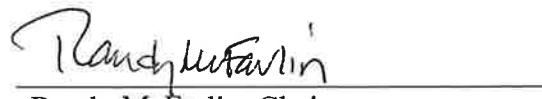
No other persons to be heard on any matter not on the agenda.

14. Adjournment.

With no further business, the Ada Public Works Authority adjourned at 6:38 p.m.

Attest:


Heather Heard, Secretary


Randy McFarlin, Chairman

