

**CITY OF ADA
REGULAR MEETING
MARCH 21, 2022**

The Ada City Council met in a regular meeting, Monday, March 21, 2022 at 5:45 p.m., at Ada City Hall, in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Advanced public notice was given by posting the agenda on the City Hall bulletin board on Friday, March 18, 2022 at 9:50 a.m., and posting on the City of Ada web site Friday, March 18, 2022.

Council Members Present: John Hargrave, Karen Hudson, Randy McFarlin,
Bryan Morris, Guy Sewell

Council Members Absent: None

The meeting of the Ada City Council was called to order by Mayor Randy McFarlin.

Mayor McFarlin led the audience in the Pledge of Allegiance.

Mayor McFarlin called for a moment of silence.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (February 28, 2022 special called meeting; March 7, 2022 meeting).**
- 2. Consideration of request that all public library materials that have been discarded and/or donated to the library (excluding items added to collections or exhibits) be declared surplus materials to be sold, donated or recycled, with the monies from any sale being placed in the Library Memorial Fund.**
- 3. Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.**
- 4. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.**
- 5. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
- 6. Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.**
- 7. Consideration of receipt of committee/board recommendations and reports.**
- 8. Written reports from departments.**

Motion was made by **Council Member Sewell**, seconded by **Council Member Morris** to approve the Consent Agenda as presented. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on Section 3 Plan Resolution and Sub-Recipient Plan for Community Development Block Grant (CDBG) Covid Response Exercise Facility

City Manager Holcomb reported in January, the city had submitted a request to the Oklahoma Department of Commerce for additional CDBG-Covid money to add a walking trail and other amenities at the Irving Community Center. The City Manager stated the City had received notice of approval to receive the additional money in the amount of \$281,762.45.

Mr. Holcomb stated to qualify for the grant, the City would need to adopt a Section 3 Plan Resolution to ensure that training and employment opportunities follow the guidelines from the U. S. Department of Housing and Urban Development.

Ms. Millie Vance, Grant Administrator also was available to answer questions of the Council.

Motion was made by **Council Member Hudson**, seconded by **Council Member Sewell** to adopt **Resolution No. 22-03A, Section 3 Plan Resolution City of Ada**. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on Residential Anti-Displacement Plan for CDBG Covid Response Exercise Facility

Motion was made by **Council Member Sewell**, seconded by **Council Member Hargrave** to adopt Residential Anti-Displacement Plan for CDBG Covid Response Exercise Facility. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on Resolution on Leveraged Funds for CDBG Covid Response Exercise Facility

City Manager Holcomb advised the City must commit \$20,000 in leveraged funds to qualify for the grant, with the additional cost for Parkhill, Smith & Cooper, Inc., to administer the grant.

Motion was made by **Council Member Sewell**, seconded by **Council Member Morris** to adopt **Resolution No. 22-04A, Resolution on Leveraged Funds for CDBG Covid Response Exercise Facility**. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on amendment to Parkhill, Smith & Cooper, Inc. Contract for Services on the CDBG Covid Grant to include services on the CDBG Covid Response Exercise Facility

Motion was made by **Council Member Morris**, seconded by **Council Member Hargrave** to approve amendment to Parkhill, Smith & Cooper, Inc. Contract for Services on the CDBG Covid Grant to include services on the CDBG Covid Response Exercise Facility. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Discussion of and action on Proposal for Professional Services with NewGen Strategies and Solutions, LLC to conduct a water, wastewater and solid waste cost of service and rate design study

Mr. Holcomb provided information in a contract engaged with Becky Schafer, with Economists.com in 2013, to provide a comprehensive utility rate study and long-term plan for the City's water, wastewater, and sanitation utilities. Mr. Holcomb reported the city was proposing to engage NewGen Strategies and Solutions, LLC, which includes Becky Schafer to conduct an updated study and to develop a five-year revenue requirement that provides a detailed cost allocation for each utility service provided by the city.

Motion was made by **Council Member Hargrave**, seconded by **Council Member Morris** to approve Proposal for Professional Services with NewGen Strategies and Solutions, LLC to conduct a water, wastewater and solid waste cost of service and rate design study. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

Reports by City Manager and/or City Staff

Public Information Director, Lisa Bratcher, reported the Volunteer Citywide Trash Pick-Up Day had been scheduled for Saturday, April 30th, and encouraged citizens to volunteer to assist with the collection. Ms. Bratcher also reported on the Household Hazardous Waste Day held March 12th, providing information on the success of the event.

Parks & Public Facilities Director, Tommy Eaton, reported to the Council, the City of Ada had received the designation of "Tree City USA" for the 27th year in a row.

City Manager Holcomb reported the new Community Development Director would begin employment on Monday, March 28, 2022.

City Manager Holcomb also spoke about the CDBG Grant, and the additional funding would be a great benefit for the City of Ada.

Persons to be heard on any matter not on the agenda

Mr. John Eagle of East Central University Upward Bound, reported a Veterans & Military Appreciation Day would be held on Thursday, May 19, 2022.

Adjournment

There being no further business to come before the Ada City Council, Mayor McFarlin adjourned the meeting and requested members reconvene as the governing body of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Randy McFarlin, Mayor