

**CITY OF ADA
REGULAR MEETING
SEPTEMBER 5, 2017**

The Ada City Council met in regular session, Tuesday, September 5, 2017 at 5:45 p.m. at City Hall in the Dr. Ray L. Stout City Council Chamber. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, September 1, 2017 at 3:10 p.m.

Council Members Present: Tre' Landrum, Ben, McFarlane, Randy McFarlin
Bryan Morris, Guy Sewell

Council Members Absent: None

Mayor Sewell called the meeting to order at 5:45 p.m.

Mayor Sewell led the audience in the Pledge of Allegiance.

Mayor Sewell called for a moment of silence for personal reflection or prayer.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (August 21, 2017 meeting).**
- 2. Consideration of supplemental appropriation to the Special Revenue Funds Street and Alley Fund budget.**
- 3. Consideration of supplemental appropriation to the General Fund General Government budget (EMS Agreement).**
- 4. Consideration of supplemental appropriation to the General Fund General Government budget (Ordinance Re-Codification).**
- 5. Consideration of supplemental appropriation to the Other Funds Internal Service Fund.**
- 6. Consideration of supplemental appropriation to the General Fund General Government budget (Van purchase).**
- 7. Consideration of authorization to proceed to Small Claims Court on Kristin Keiner and Lonnie Hopkins for a delinquent account in the amount of \$49.84.**
- 8. Consideration of receipt of committee/board recommendations and reports:**
Ada Metropolitan Area Planning & Zoning Commission Minutes August 17, 2017
- 9. Written reports from departments.**

Motion was made by **Councilman Landrum**, seconded by **Councilman McFarlin** to approve the Consent Agenda as presented. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on appointments to the Cemetery Commission

City Manager Holcomb presented the following names to serve as appointments and reappointments to the Cemetery Commission:

Rich Putnam	Term Expires – May 2018
Phyllis Oxenham-Gibbs	Term Expires – May 2020
Navor Cuevas	Term Expires – May 2022
Vicky Petete	Term Expires – May 2019
Lisa Mitchell	Term Expires – May 2021

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve the appointments of Rich Putnam, Term Expires – May 2018, Phyllis Oxenham-Gibbs, Term Expires – May 2020, Navor Cuevas, Term Expires – May 2022, Vicky Petete, Term Expires – May 2019, and Lisa Mitchell, Term Expires – May 2021 to the Cemetery Commission. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from R-1, One-Family District, to R-3, Multi-Family district, with a Use Permitted on Review for a Daycare Center for Children, and declaring an emergency for the following described property:

All of Block 1 of the Fairmont Addition to the City of Ada, Pontotoc County, Oklahoma.

This property is also known as 801 West 18th.

(If passed, must consider Emergency Clause.)

City Manager Holcomb provided information regarding the request from the Ada Boys and Girls Club to rezone the property they have purchased at 801 West 18th. The City Manager advised the Club is proposing to build a new teen center and gym at this location, and the request had been approved by the Planning and Zoning Commission.

Motion was made by **Councilman Landrum**, seconded by **Councilman McFarlane** to enact **Ordinance No. 17-13, an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from R-1, One-Family District, to R-3, Multi-Family district, with a Use Permitted on Review for a Daycare Center for Children, and declaring an emergency.** Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Motion was made by **Councilman Landrum**, seconded by **Councilman McFarlane** to invoke the emergency clause. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from R-1, One-Family District, to R-2, Two-Family District, and declaring an emergency for the following described property:

All of Lot 12 in Block “F” of the Sunrise Addition to the City of Ada, Pontotoc County, Oklahoma.

This property is also known as 426 East 7th.

(If passed, must consider Emergency Clause.)

City Manager Holcomb provided information regarding the rezoning request from CDE Holdings, LLC to rezone the lot at 426 East 7th, to allow for the placement of two small single-family residential structures. The City Manager advised the rezoning request had been unanimously approved by the Planning and Zoning Commission.

Residents residing in the 400 Block of East 7th, Ms. Donna Walker and Ms. Lane McFarland spoke in opposition to the rezoning request.

Mr. Roger Cupps, representing CDE Holdings, LLC, addressed the Council, discussing their plans for the property.

Following the Council’s discussion, a motion was made by **Councilman McFarlane**, seconded by **Councilman McFarlin** to table agenda item eight until the October 16, 2017 City Council meeting. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on approval of Contract for Services with Christmas Creators, LLC

Motion was made by **Councilman McFarlane**, seconded by **Councilman McFarlin** to approve Contract for Services with Christmas Creators, LLC. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on an ordinance amending Section 2-64, titled “Salaries Generally” of the Code of Ordinances of the City of Ada, Oklahoma, and declaring an emergency.

(If passed, must consider Emergency Clause.)

City Manager Holcomb discussed the changes to the salary ordinance, stating the ordinance for consideration adjusts the Deputy Fire Chief position to a Level 9 and to adjust the Parks and Public Facilities Director to Level 11, with the Administration Assistant to the City Manager as an “exempt” employee.

Motion was made by **Councilman Landrum**, seconded by **Councilman Morris** to enact **Ordinance No. 17-14, an ordinance amending Section 2-64, titled “Salaries Generally” of the Code of Ordinances of the City of Ada, Oklahoma, and declaring an emergency.** Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, Morris, Sewell

NAY: McFarlin

Motion carried 4-1

Motion was made by **Councilman Landrum**, seconded by **Councilman McFarlane** to invoke the emergency clause. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on approval of Utility Relocation Agreement with Oklahoma Department of Transportation (ODOT) for the State Highway 99 Utility Relocation Project

The City Manager advised the Agreement had an estimated cost of \$188,773.35, and would be fully reimbursed by ODOT.

Motion was made by **Councilman Morris**, seconded by **Councilman Landrum** to approve Utility Relocation Agreement with Oklahoma Department of Transportation (ODOT) for the State Highway 99 Utility Relocation Project. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on request to surplus items for online auction, sale or disposal

The following is a list of the items considered as surplus items for online auction, sale or disposal:

Inventor y Tag #	AD A #	Year	Item Description	Serial Number	Dep t	Location
011567		2015	Pump	2987	60	Engineering
010996		2008	ADA Pool Lift-Wintersmith		10	Armory
011349		2013	ADA Pool Lift-Glenwood		10	Armory
			Pool Entrance Ladders		10	Armory
010894		2006	Pulsar IV Chlorinator		10	Armory
010207		1999	Pool Vacuum-Robot		10	Armory
010304		2001	US Filtration System		10	Armory
011122		2009	Tiger Shark Pool Vacuum		10	Armory
011297		2012	Acu-trol Controller-Glenwood		10	Armory
010935		2007	National Filtration System-GW		10	Armory
011363		2013	Maxi Sweeping Pool Vacuum		10	Armory
011366		2013	Pool Vacuum Hose & Reel		10	Armory
011298		2012	Acu-Trol Controller-Wintersmith		10	Armory
0111348		2013	ADA Pool Lift-Wintersmith		10	Armory
01970		1995	Smith Diving Board-Glenwood		10	Armory
01993		1994	Handicap Transfer Tier		10	Armory
2570		1978	Minuteman Floor Cleaner		10	Irving

6195		198 4	US Electric Motor		10	Irving
6196		198 4	Aqua King Pool Vacuum		10	Armory
6517		198 4	United Industries Pool Filter		10	Armory
7568		199 6	Century 15HP Motor		10	Armory
7569		199 6	Smith Diving Board		10	Armory
6532		198 0	Lifeguard Platform		10	Armory
6544		198 6	Lift Power Port-Genie		10	Armory
7604		199 6	ITT Marlow Pool Pump		10	Armory
7618		199 8	Pool Portable Life Guard Stand		10	Armory
7630		199 7	Pool Life Guard Chair		10	Armory
7631		199 7	Pool Life Guard Chair		10	Armory
7632		199 7	Pool Life Guard Chair		10	Armory
7633		199 7	Pool Life Guard Chair		10	Armory
			All Old Exercise Equipment		10	Irving
			Old Folding Tables			Irving
			Desks-Qty 4			Irving
			Folding Chairs-Qty			Irving
			Desk Chairs-Qty 12			Irving
			Wood Tables – Qty			Irving
3-43021	2	199 8	Ford F150 Ex-Cab	1FTZX1769WN89264 6	07	PW Yard
CI18820		200 8	Ford Expedition	1FMFU16588LA2304 0	02	PW Yard
011176		200 9	Bobcat ZT Mower	94223305421	33	Sewer Plt
010972		200 7	JD L100 Mower	FX0100A045849	32	PW Yard
CI12885		201 0	Ford CV Police Car	2FABP7BV9AX11005 7	02	PW Yard
3-62192		200 7	Ford CV Police Car	2FAFP71W17X11513 1	02	PW Yard

01134	199 1	Forms Burster	52238	31	Utilities
6841	198 7	JCB Backhoe	332047	37	Landfill
0452	199 8	Toro Mower	70436	11	Park

Motion was made by **Councilman Landrum**, seconded by **Councilman McFarlin** to approve the list of surplus items as presented for online auction, sale or disposal. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on request to surplus items and place them in E-Waste for recycling

The following is the list of surplus items for E-waste recycling:

Inventory Tag Number	Item Description	Serial Number	Dept	Item Location
011091	MAC Computer	QP8301V2ZE5	12	Library Basement
011402	MAC Computer	CO2M4C5NF8J2	12	Library Basement
010999	Dell Precision T3400	B1XBDG1	12	Library Basement
010814	Dell Dimension 4700	2K3MVB71	12	Library Basement
011237*	Dell Optiplex 380	GPWX9P1	12	Library Basement
010979	Dell Optiplex 745	15F32F1	12	Library Basement
010723	Dell Dimension	F3DJ741	07	Library Basement
	Compac	3D23KPCUL185	12	Library Basement
010914	Dell Dual Core 5050	CZC91C1	12	Library Basement
010427	Dell Dimension 4300	BHGS011	10	Library Basement
	Terminals – Qty 8		12	Library Basement
	Keyboards – Qty 7		12	Library Basement

	Mouse – Qty 2		12	Library Basement	
	Receipt Printer – Qty 1		12	Library Basement	
	Fax – Qty 1		12	Library Basement	
	Speakers – Qty 2		12	Library Basement	
	Printer – Qty 1		12	Library Basement	
	Typewriters – Qty 2		12	Library Basement	
	Minolta MS2000 Microfiche		12	Library Basement	

Motion was made by **Councilman McFarlin**, seconded by **Councilman Morris** to approve surplus items and place them in E-Waste for recycling. Mayor Sewell called for the vote considered as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Reports by City Manager

There were no reports by City Manager Holcomb.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to recess the meeting of the Ada City Council, and reconvene as the governing body of the Ada Public Works Authority. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Following the meeting of the Ada Public Works Authority, the motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to reconvene the regular meeting of the Ada City Council. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Executive Session to discuss threatened or pending litigation [as provided in Title 25, Oklahoma Statutes, Section 307(B)(4)]

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to go into Executive Session to discuss threatened or pending litigation. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

The Council went into Executive Session at 6:35 p.m., and returned at 7:24 p.m. The motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to reconvene the regular meeting of the Ada City Council. Mayor Sewell called for the vote recorded as follows:

AYE Landrum, McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 5-0.

Adjournment

There being no further business to come before the Ada City Council, Mayor Sewell adjourned the meeting.

Attest: Sally Pool, City Clerk

Guy Sewell, Mayor