

**CITY OF ADA
REGULAR MEETING
JUNE 17, 2019**

The Ada City Council met in regular session, Monday, June 17, 2019 at 5:45 p.m. at City Hall in the Dr. Ray L. Stout City Council Chamber. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, June 14, 2019 at 4:30 p.m.

Council Members Present: Tre' Landrum, Ben McFarlane, Randy McFarlin,
Bryan Morris, Guy Sewell
(Mayor Landrum arrived at the time the Council went into Executive Session)

Council Members Absent: None

Vice Mayor Morris called the meeting to order at 5:45 p.m.

Vice Mayor Morris led the audience in the Pledge of Allegiance.

Vice Mayor Morris called for a moment of silence.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (June 3, 2019 meeting).**
- 2. Discussion of and action authorization to file a quiet title suit or other action against Pontotoc County Adult Day Care, Inc. and any other individual/entity for return of real property.**
- 3. Consideration and approval of Purchase Contract with Olen C. and Reba F. Jeffries Living Trust and authorization for the Mayor to execute all documents necessary to complete said purchase, for the following real property:**

A tract of land located in the S/2 of the NW/4 of Section 25, Township 4 North, Range 6 East, Pontotoc County, Oklahoma, more particularly described as follows: Commencing at the Southwest corner of the NW/4 of said Section 25; Thence N 00°33'24" W along the West line of said Section 25 a distance of 660.77 feet to the point of beginning; Thence continuing N 00°33'24" W along said west line a distance of 25.55 feet; Thence N 89°27'45" E a distance of 660.24 feet; Thence S 00°34'36" E a distance of 25.55 feet; Thence S 89°27'45" W a distance of 660.25 feet to the Point of Beginning. Said described tract of land containing 16,736.46 square feet or 0.3842 acres more or less.

- 4. Consideration of transfer of appropriations within the Special Revenue Fund: Sales Tax - Infrastructure Street budget.**

5. **Consideration of supplemental appropriation to the Special Revenue Fund: Sales Tax – Infrastructure Street budget.**
6. **Consideration of transfer of appropriations within the General Fund to the following departmental budgets: General Maintenance, Finance, Cemetery and Garage.**
7. **Consideration of supplemental appropriation to the FY 19-20 Special Revenue Fund Sales Tax – Infrastructure budget.**
8. **Consideration of authorization to proceed to Small Claims Court on Sarah M. Alexander for a delinquent account in the amount of \$583.92, along with collection fees, for a total of \$788.29.**
9. **Consideration of authorization to proceed to Small Claims Court on Alyssa M. Reed for a delinquent account in the amount of \$483.02, along with collection fees, for a total of \$652.08.**
10. **Consideration of receipt of committee/board recommendations and reports: None.**
11. **Written reports from departments.**

Motion was made by **Councilman McFarlane**, seconded by **Councilman Sewell** to approve the Consent Agenda as presented. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Vice Mayor Morris presented Agenda Items 6 – 16 to be considered in one motion. The agenda item are as follows

| | | | |
|--|----------|----------|-----------------------|
| Ada Boys & Girls Club, Inc. | . | - | \$ 2,400/year |
| Ada Main Street | | - | \$ 10,760/year |
| Addiction & Behavioral Health Center, Inc. | | - | \$ 3,295/year |
| Family Crisis Center | | - | \$ 3,575/year |
| Kiwanis Club of Greater Ada | | - | \$ 1,710/year |
| McCall's Chapel School, Inc. | | - | \$ 21,400/year |
| Pontotoc Animal Welfare Society, Inc. | | - | \$ 51,400/year |
| Pontotoc County Junior Livestock Show Committee | | - | \$ 400/year |
| Pont. Co. Public Transit Authority d/b/a Call-A-Ride) | | - | \$ 75,000/year |

Unity Point Counseling and Resource Center, Inc. - \$ 10,000/year

William Neil “Skip” Griese (tennis) - \$ 1,500/year

Motion was made by **Councilman McFarlane**, seconded by **Councilman Sewell** to approve Agenda Items Six through Sixteen as presented: Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

City Manager Holcomb advised the resolution considered for consideration for miscellaneous fees and charges amended fees discussed at the Budget Workshop, including additions to the fees listed in the Outdoor Burning Section and some changes in the wording for the new wireless fees.

Motion was made by **Councilman McFarlin**, seconded by **Councilman Sewell** to adopt **Resolution No. 19-13A, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.** Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on an ordinance amending the Employee Retirement System, Defined Contribution Plan for the City of Ada, Oklahoma; providing retirement benefits for eligible employees of the City of Ada, Oklahoma; pertaining to the allocation of forfeitures available; providing for repealer and severability; and declaring an emergency

(If passed, must consider Emergency Clause.)

The City Manager explains the amendment to the Employee Retirement System would allow the forfeitures that occur when an employee terminates employment prior to being fully vested, to be used to offset the City’s contribution towards retirement. City Manager Holcomb explained with the cost of services going up each year, this proposed change would help the City to budget and meet the growing demands being experienced.

Motion was **Councilman Sewell**, seconded by **Councilman McFarlane** to enact **Ordinance No. 19-08, an ordinance amending the Employee Retirement System Defined Contribution Plan for the City of Ada, Oklahoma; providing retirement benefits for eligible employees of the City of Ada, Oklahoma; pertaining to the allocation of forfeitures available; providing**

for repealer and severability; and declaring an emergency. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 4-0.

Motion was made by **Councilman Sewell**, seconded by **Councilman McFarlane** to invoke the emergency clause. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 4-0.

Discussion of and action on approval of Agreement for Professional Services with Delta Airport Consultants, Inc. to provide on-call services for projects at Ada Regional Airport for the next five (5) years

The City Manager advised the City of Ada had been under contract with Delta Airport Consultants to provide on-call services for projects at the Airport for the last five years. Mr. Holcomb advised the selection of Delta for the new (five) year contract period was based on a Request for Qualifications completed under FAA guidelines.

Motion was made by **Councilman McFarlin**, seconded by **Councilman McFarlane** to approve an Agreement for Professional Services with Delta Airport Consultants, Inc. to provide on-call services for projects at Ada Regional Airport for the next five (5) years. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 4-0.

Discussion of and action on request to surplus inventory as E-Waste items for recycling

Mr. Holcomb referred to the following list of items that are no longer in use or have non-repairable mechanical issues to be approved as surplus inventory.

| Inventory Tag Number | Item Description | Serial Number | Dept | Item Location | |
|----------------------|-----------------------------|---------------|------|---------------|--|
| 010526 | Dell Dimension 4400 | 7JYTD11 | 15 | IT | |
| 011309 | Dell Power Edge T310 Server | FODV5VI | 20 | IT | |
| 011233 | Dell Optiplex 380 | G27BPN1 | 18 | IT | |
| 011307 | Dell Pentium PE Server | 27J9GH1 | 2 | IT | |
| 011471 | IT Built Computer | None | 18 | IT | |

| | | | | | |
|--------|-------------------------------|----------------|----|------------------|--|
| 010330 | Gateway Computer | 0020191967 | 07 | Fire | |
| 010908 | Dell Dimension | GSMZNB1 | 31 | IT | |
| 011370 | Dell Optiplex 3010 | 9V8Q9Y1 | 13 | IT | |
| 010964 | Dell Power Edge 1430 Server | 60NKG1 | 20 | IT | |
| 011184 | Dell Vostro 230 Computer | 9K9FRL1 | 30 | IT | |
| 011376 | Dell Optiplex 3010 | 9VBN9Y1 | 18 | IT | |
| 011243 | Dell Optiplex 990 | 249KFQ1 | 02 | IT | |
| 011303 | Dell Power Edge T310 Server | DG4V4V1 | 18 | IT | |
| 011104 | Dell Power Edge T100 Server | BCC25K1 | 18 | IT | |
| 011280 | Dell Power Edge T310 | 7CTXWQ1 | 18 | IT | |
| 010948 | Dell Optiplex 745 | 8VBD7D1 | 85 | IT | |
| 010929 | Dell P4 Computer | 4LW4TB1 | 02 | IT | |
| 010915 | Dell Dual Core Xeon Processor | 80P56C1 | 05 | IT | |
| 010978 | Dell Optiplex 745 | 25F32F1 | 18 | IT | |
| 010324 | Dell Optiplex 3010 | DTXNYV1 | 06 | IT | |
| 010321 | Dell Optiplex 3010 | DTXQYV1 | 13 | IT | |
| 011288 | Dell Vostro 460 | C47HHS1 | 31 | IT | |
| 011318 | Dell Vostro | HH56YV1 | 60 | IT | |
| 011234 | Dell Optiplex 380 | G28GPN1 | 06 | IT | |
| 011183 | Dell Vostro 230 | 9K9DRL1 | 38 | IT | |
| 011188 | Dell Vostro 420 | 4DN4DK1 | 02 | IT | |
| 010849 | Dell Dimension 3100 | 97DW3B1 | 33 | IT | |
| 011230 | Dell Optiplex 780 | 2JV8SP1 | 30 | IT | |
| 011430 | IT Built Computer | none | 01 | IT | |
| 011325 | Dell Optiplex 3010 | DTXRYV1 | 02 | IT | |
| 010932 | Dell Precision 380 Server | 2FGVB1 | 02 | IT | |
| 010500 | Dell Notebook | 11GHF11 | 01 | IT | |
| 011467 | Panasonic Toughbook | 4JTSA59620 | 07 | IT | |
| 011468 | Panasonic Toughbook | 4JTSA59674 | 07 | IT | |
| 011108 | HP Laser Printer P4015X | | 31 | IT | |
| 010799 | Sharp AR-16 Copier | | 07 | Old Fire Station | |
| 010330 | Gateway Computer | 0020191967 | 07 | Old Fire Station | |
| 011090 | Mac Computer | QP801C1ES | 12 | Library | |
| 011198 | Xerox Copier | GBP-243164 | 12 | Library | |
| 011534 | Apple iPad Air 2 | DMPRK7NTG5VJ | 12 | Library | |
| 011535 | Apple iPad Air 2 | DMPRK8CGGSVJ | 12 | Library | |
| 011536 | Apple iPad Air 2 | DMPRK6S1G5VJ | 12 | Library | |
| 010829 | Dell Optiplex G620 | BWKTB91 | 12 | Library | |
| 010629 | ComPaq | 6X2B-KN8Z-M07K | 20 | Library | |
| 010921 | Dell 3050 Server | 15BQKC1 | 20 | Library | |
| 010965 | Dell Vostro | 6H1MGD1 | 20 | Library | |
| 011246 | Eventide Voice Recorder | 60000205 | 20 | Library | |
| 10639 | Motorola Radio | 474CCZ0013 | 20 | Library | |

| | | | | | |
|--------|----------------------------|------------|----|------------------|--|
| 010382 | Gateway Computer | 0023362212 | 85 | Airport | |
| | Dell Vostro | FZXWDJ1 | 20 | Library | |
| | Cameras(Kodak,Canon,Nikon) | | 07 | Old Fire Station | |
| | Microwave – Qty 2 | | | IT | |
| | Printers – Qty 7 | | | IT | |
| | HP Laserjet 4250 | | 31 | IT | |
| | Monitors – Qty 18 | | | IT | |
| | Keyboards – Qty 13 | | | IT | |
| | VCR – Qty 3 | | | IT | |
| | TV – Qty 4 | | | IT | |
| | Other Computer Equipment | | | IT | |
| | Speakers – Qty 2 | | | IT | |

Motion was made by **Councilman McFarlin**, seconded by **Councilman Sewell** to approve to surplus inventory as E-Waste items for recycling. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
 NAY: None
 Motion carried 4-0.

Reports by City Manager

City Manager Holcomb had no reports to present.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Vice Mayor Morris entertained a motion to recess the regular meeting of the Ada City Council.

Motion was made by **Councilman Sewell**, seconded by **Councilman McFarlane** to recess the meeting of the Ada City Council and to convene as the governing body of the Ada Public Works Authority. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
 NAY: None
 Motion carried 4-0.

Following the meeting of the Ada Public Works Authority, a motion was made by **Councilman McFarlin**, seconded by **Councilman McFarlane** to reconvene the regular meeting of the Ada City Council. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 4-0.

Executive session for discussion of annual performance evaluation of the City Manager [as provided in Title 25 O.S. Section 307(B)(1)]

Motion was made by **Councilman McFarlin**, seconded by **Councilman Sewell** to go into Executive Session for discussion of annual performance evaluation of the City Manager. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 4-0.

The Council left the Council Chamber at 6:06 p.m.

At this time Mayor Landrum arrived and entered into Executive Session.

The Council returned to the Council Chamber at 7:28 p.m.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Sewell** to reconvene the meeting of the Ada City Council. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Discussion of and action on Employment Agreement for City Manager

Motion was made by **Councilman Sewell**, seconded by **Councilman McFarlane** to approve the Employment Agreement for City Manager Robert Cody Holcomb. Mayor Landrum called for a vote taken with the following result:

AYE: Landrum, McFarlane, McFarlin, Morris, Sewell
NAY: None
Motion carried 5-0.

Adjournment

There being no further items to come before the Council, Mayor Landrum adjourned the meeting at 7:30 p.m.

Attest: Sally Pool, City Clerk

Tre' Landrum, Mayor