

**ADA PUBLIC WORKS AUTHORITY  
REGULAR MEETING  
JUNE 30, 2023**

The Ada Public Works Authority met in regular session, Friday, June 30, 2023 following the meeting of the Ada City Council, at Ada City Hall in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Notice was given by posting the agenda on the City Hall bulletin board on Thursday, June 29, 2023 at 8:59 a.m., and posting on the City of Ada web site on Thursday, June 29, 2023.

**Trustees Present:** John Hargrave, Randy McFarlin, Yoli Vazquez

**Trustees Absent:** Don Griffith, Karen Hudson

**Discussion of and action on Consent Agenda**

1. **Consideration of the Minutes (June 20, 2023, 5:45 pm meeting).**
2. **Consideration of supplemental appropriations or transfer of appropriations within the Fiscal Year 2022-2023 and/or Fiscal Year 2023-24 Ada Public Works Authority Fund budget.**
3. **Consideration of supplemental appropriations or transfer of appropriations within the Fiscal Year 2022-2023 and/or Fiscal Year 2023-24 Sub-Funds to Ada Public Works Authority Fund budget.**
4. **Consideration of supplemental appropriations or transfer of appropriations within the Fiscal Year 2022-2023 and/or Fiscal Year 2023-24 Special Revenue Funds budget.**
5. **Written reports from departments.**

Motion was made by **Trustee Vazquez**, seconded by **Vice Chairman Hargrave** to approve the Consent Agenda as presented. Chairman McFarlin called for a vote taken with the following result:

A YE: Hargrave, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

**Discussion of and action on items removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

**Discussion of and action on Professional Engineering Services Agreement with Cowan Group Engineering, LLC for Kerr Lab Road and 32<sup>nd</sup> Street Infrastructure Improvements; authorization for Chairman or his designee to execute all documents related to said project, including, but not limited to, the Contract and Notice to Proceed**

Authority Manager Cody Holcomb provided information concerning the Agreement with Cowan Engineering. Mr. Holcomb advised Ada Public Schools is constructing a new elementary on the north side of 32<sup>nd</sup> Street just east of Kerr Lab Rd. The City Manager explained the proposed study and report from Cowan Engineering would assist in developing an overall plan with proposed construction packages to make improvements to the area.

City Engineer, Michael Wicker, also was available to answer questions and provide information on the project.

Motion was made by **Trustee Vazquez**, seconded by **Vice Chairman Hargrave** to approve Professional Engineering Services Agreement with Cowan Group Engineering, LLC for Kerr Lab Road and 32<sup>nd</sup> Street Infrastructure Improvements; authorization for Chairman or his designee to execute all documents related to said project, including, but not limited to, the Contract and Notice to Proceed. Chairman McFarlin called for a vote taken with the following result:

AYE: Hargrave, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

**Discussion of and action on Professional Engineering Services Agreement with Cowan Group Engineering, LLC for Lonnie Abbott Sanitary Sewer Extension; authorization for Chairman or his designee to execute all documents related to said project, including, but not limited to, the Contract and Notice to Proceed**

City Manager Holcomb reported there are Commercial lots on Lonnie Abbott Blvd east of Mississippi that currently utilize septic systems within City limits. The City Manager advised this proposal would include design, bidding, and construction management services to provide sanitary sewer system to those lots.

Motion was made by **Trustee Vazquez**, seconded by **Vice Chairman Hargrave** to approve Professional Engineering Services Agreement with Cowan Group Engineering, LLC for Lonnie Abbott Sanitary Sewer Extension; authorization for Chairman or his designee to execute all documents related to said project, including, but not limited to, the Contract and Notice to Proceed. Chairman McFarlin called for a vote taken with the following result:

AYE: Hargrave, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

**Discussion of and action on Professional Engineering Services Agreement with Cowan Group Engineering, LLC for Craddock Road Waterline Relocation and Sanitary Sewer Extension; authorization for Chairman or his designee to execute all documents related to said project, including, but not limited to, the Contract and Notice to Proceed**

Mr. Holcomb advised the City is looking to improve service to Craddock Rd. by proposing a sanitary sewer extension to attract infill commercial development.

Motion was made by **Vice Chairman Hargrave**, seconded by **Trustee Vazquez** to approve Professional Engineering Services Agreement with Cowan Group Engineering, LLC for Cradduck Road Waterline Relocation and Sanitary Sewer Extension; authorization for Chairman or his designee to execute all documents related to said project, including, but not limited to, the Contract and Notice to Proceed. Chairman McFarlin called for a vote taken with the following result:

AYE: Hargrave, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

#### **Discussion of and action on Contract for Services with Oculus**

Motion was made by **Vice Chairman Hargrave**, seconded by **Trustee Vazquez** to approve Contract for Services with Oculus. Chairman McFarlin called for a vote taken with the following result:

AYE: Hargrave, McFarlin, Vazquez

NAY: None

Motion Carried 3-0.

#### **Reports by Authority Manager and/or APWA Staff**

There were no reports by Authority Manager Holcomb or APWA Staff.

#### **Persons to be heard on any matter not on the agenda**

There were no persons to be heard on any matter not on the agenda.

#### **Adjournment**

There being no further business to come before the Ada Public Works Authority, Chairman McFarlin adjourned the meeting at 10:19 a.m.

Attest: Sally Pool, Secretary

Randy McFarlin, Chairman