

**CITY OF ADA
REGULAR MEETING
JUNE 5, 2017**

The Ada City Council met in regular session, Monday, June 5, 2017 at 5:45 p.m. at City Hall in the Dr. Ray L. Stout City Council Chamber. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, June 2, 2017 at 10:50 a.m.

Council Members Present: Tre' Landrum, Ben McFarlane, Bryan Morris

Council Members Absent: Randy McFarlin, Guy Sewell

Vice Mayor Landrum called the meeting to order at 5:45 p.m.

Vice Mayor Landrum led the audience in the Pledge of Allegiance.

Vice Mayor Tre' Landrum gave the invocation.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (May 15, 2017 meeting).**
- 2. Consideration of transfer of appropriations within various departments within the General Fund.**
- 3. Consideration of supplemental appropriation to the General Fund General Government budget.**
- 4. Consideration of supplemental appropriation to the General Fund Police budget.**
- 5. Consideration of supplemental appropriation to the General Fund Fire budget.**
- 6. Consideration of receipt of committee/board recommendations and reports:
Ada Metropolitan Area Planning & Zoning Commission Minutes May 18, 2017**
- 7. Written reports from departments.**

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris**, to approve the Consent Agenda as presented. Vice Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from I-2, Light Industrial District, and R-1, One-Family District, to C-1-R, Restricted Neighborhood Commercial District, Planned Unit Development, and declaring an emergency for the following described property:

A part of the SW/4 of SW/4 of Section 25, Township 4 North, Range 6 East of the Indian Meridian, being more particularly described as follows: beginning at a point 233.87 feet west and 118.95 feet north of the southeast corner of the SW/4 of SW/4 of said Section 25; thence N 00°34'25" W a distance of 757.71 feet; thence S 88°30'47" W a distance of 92.25 feet; thence S 66°52'29" W a distance of 558.23 feet to the northwest corner of Lot 4 of Block 2 of Hynds Subdivision; thence S 00°34'02" E along the west line of said Lot 4, Block 2 and along the west line of Lot 4, Block 1 of said Hynds Subdivision, a distance of 396.03 feet to the southwest corner of Lot 4, Block 1 of Hynds Subdivision; thence N 89°26'04" E along the south line of Lots 3 and 4 of Block 2 of Hynds Subdivision a distance of 241.00 feet to the southeast corner of said Lot 3; thence S 00°33'56" E along the west line of Lot 9 of Block 1 of Hynds Subdivision a distance of 205.00 feet to a point on the north right of way line of State Highway 1; thence along said right of way line the following seven (7) courses; thence N 80°17'55" E a distance of 185.07 feet; thence N 88°45'50" E a distance of 58.19 feet; thence S 00°33'56" E a distance of 29.78 feet; thence N 89°21'59" E a distance of 30.00 feet; thence N 00°33'56" W a distance of 29.72 feet; thence N 89°26'48" E a distance of 11.52 feet; thence N 70°31'08" E a distance of 89.24 feet to the point of beginning.

This property is located in the 3100 Block of Arlington.

(If passed, must consider Emergency Clause.)

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to table this agenda item until the June 26, 2017 special called meeting. Vice Mayor Landrum called for the vote recorded as follows:

AYE Landrum, McFarlane, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action request from Darren Bond for the approval of the final plat of a residential subdivision to be known as "Arbor Creek" to be located on the following described property:

A part of the SW/4 of NE/4 of Section 15, Township 3 North, Range 6 East, more particularly described as follows: commencing at the northwest corner of the SW/4 of NE/4 of said Section 15; thence S 00°44'30" E a distance of 363.09 feet to the point of beginning; thence N 89°33'29" E a distance of 600.00 feet; thence N 00°44'30" W a distance of 363.00 feet, thence N 89°34'00" E a distance of 722.68 feet to the northeast corner of said SW/4 of NE/4; thence S 00°45'26" E a distance of 1320.53 feet to the southeast corner of said SW/4 of NE/4; thence S 89°34'44" W a distance of 1323.05 feet to the southwest corner of said SW/4 of NE/4; thence N 00°44'30" W a distance of 957.16 feet to the point of beginning, containing 35.10 acres, more or less.

This property is located south of Prepaid Way and Stonecipher Blvd. Intersection.

City Manager Holcomb advised this is a request from Mr. Darren Bond to approve the final plat of his proposed residential subdivision located south of the Prepaid Way and Stonecipher Blvd. intersection. Mr. Holcomb advised the subdivision consisted of 30 lots ranging from .73 acre to 1.57 acres, with all lots having frontage on streets built to city specifications. The City Manager discussed the water line extension and the need for Oklahoma Department of Environmental Quality approval for the private sanitary sewer system.

City Manager Holcomb reported City Staff and the Planning and Zoning Commission recommended approval of the final plat, with no requirements for sidewalks.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve request from Darren Bond for the approval of the final plat of a residential subdivision to be known as "Arbor Creek" to be located south of Prepaid Way and Stonecipher Blvd. Intersection. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on a resolution adopting a financial policy for the City of Ada relating to growing and maintaining financial reserves in the General Fund and Ada Public Works Authority

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to adopt **Resolution No. 17-14A, a resolution adopting a financial policy for the City of Ada relating to growing and maintaining financial reserves in the General Fund and Ada Public Works Authority**. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of fiscal year 2016-2017 for the City of Ada

Motion as made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve Engagement Letter with Crawford and Associates, P. C. to provide consulting services and to prepare financial statements for the annual audit of fiscal year 2016-2017 for the City of Ada. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2017 financial statements

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve Engagement Letter with Finley and Cook, PLLC, to audit the City of Ada's June 30, 2017 financial statements. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E9-1-1) to their customers in Pontotoc County

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to approve Agreement with Mid-America Telephone Company, Inc. (TDS Telecom) to provide Enhanced Emergency Number Service (E9-1-1) to their customers in Pontotoc County. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Amendment No. 3 to contract with Wigington Hooker Jeffry, PC regarding architectural services at the new Police Station

City Manager Holcomb advised after the design of the new police station, WHJ was asked to provide a design which would include a new 911 facility in the police station. Mr. Holcomb explained the design was not utilized, but WHJ did provide the work and they have now billed for the work.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to approve Amendment No. 3 to contract with Wigington Hooker Jeffry, PC regarding architectural services at the new Police Station. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on Agreement with Rees Associates, Inc. to provide architectural services for the new Ada Senior Citizen Facility

The City Manager stated the Agreement with Rees Associates, Inc. has to do with architectural and engineering services for a new Senior Citizens Facility.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve Agreement with Rees Associates, Inc. to provide architectural services for the new Ada Senior Citizen Facility. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on approval of professional services contract with Traffic Engineering Consultants, Inc. (TEC) for the traffic signal project at Lonnie Abbott Industrial Boulevard and Stone Bridge Drive

City Manager Holcomb advised this contract is for the design of a new traffic light at Lonnie Abbott and Stone Bridge Road, with a projected cost of the design in the amount of \$17,500.00.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to approve professional services contract with Traffic Engineering Consultants, Inc. for the traffic signal project at Lonnie Abbott Industrial Boulevard and Stone Bridge Drive. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on Memorandum of Understanding with D & J Home Properties, LLC, granting the City of Ada/Ada Public Works Authority necessary rights and easements for the construction and operation of a Soil Borrow Area

At the request of the City Manager, a motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to table this agenda item until the city council meeting on June 19, 2017. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on approval of Communication Tower Space Lease Agreement with South Central Oklahoma Christian Broadcasting, Inc.

The City Manager advised this agreement was with South Central Oklahoma Christian Broadcasting, Inc., allowing the City to lease space on their communication tower in Fittstown, and would also house associated communication facilities on their premises. Mr. Holcomb explained the tower would be used in operation of the telemetry system for the water wells and Byrds Mill Spring. The City Manager stated the lease is for a period of ten years at the rate of \$220.00 per month.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to approve Communication Tower Space Lease Agreement with South Central Oklahoma Christian Broadcasting, Inc. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on Contract Amendment No. Eighteen (18) to Professional Services Agreement with Delta Airport Consultants, Inc. for Airport Property Map

City Manager Holcomb advised the contract with Delta Airport Consultants, Inc. was for the update of the Airport Property Map. The City Manager stated the cost was \$24,000.00, but the City would be using grant funds.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve Contract Amendment No. Eighteen to Professional Services Agreement with Delta Airport Consultants, Inc. for Airport Property Map. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport

Mr. Holcomb spoke about the cost savings to the City with the approval of the contract with Mr. Johnson to maintain the AWOS system at the Airport.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve contract with William Marvin Johnson, LLC, amending the non-binding wording in the contract, by deleting the words “is non-binding”, to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Real Estate Sale and Purchase Contract between the City of Ada and The Chickasaw Nation for sale of certain real property; authorization for Mayor to execute contract and all documents necessary for the sale of said real property; said real property being located in Pontotoc County, State of Oklahoma, and further described as follows:

A tract of land located in the N/2 of Section 26, Township 4 North, Range 6 East, Pontotoc County, Oklahoma, more particularly described as follows: Beginning at a point on the North line and N 89°26'27" E a distance of 1093.76 feet from the Northwest corner of said Section 26; thence continuing N 89°26'27" E a long said North line a distance of 1545.71 feet to the Northeast corner of the NW/4 of said Section 26; thence S 00°27'55" E along the East line of said NW/4 a distance of 1320.82 feet; thence N 89°26'40" E a distance of 869.37 feet; thence S 66°51'35" W a distance of 194.00 feet; thence S 23°08'25" E a distance of 50.00 feet to a point on the North right of way line of Burlington Northern Santa Fe Railway; thence S 66°51'35" W along said North right of way a distance of 558.29 feet to a point on the North right of way line of Lonnie Abbott Industrial Blvd.; thence in a Northwesterly direction a long a curve to the left having a radius 1270.92 feet, a chord bearing of N 82°11'42" W, an arc distance of 880.18 feet; thence N 00°29'22" W a distance of 309.85 feet; thence S 89°27'44" W a distance of 823.25 feet; thence S 00°30'50" E a distance of 100.00 feet; thence S

89°27'44" W a distance of 62.38 feet; thence N 00°30'01" W a distance of 1320.25 feet to the point of beginning, containing 52.095 acres, more or less.

This property is the Open Air Park near the area at Lonnie Abbott and Country Club.

City Attorney Frank Stout advised the 52 acres appraised for \$364,665.00 and this is the amount The Chickasaw Nation will be paying for this real estate.

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to approve Real Estate Sale and Purchase Contract between the City of Ada and The Chickasaw Nation for sale of certain real property; authorization for Mayor to execute contract and all documents necessary for the sale of said real property; said real property being located in Pontotoc County, State of Oklahoma, and further described as follows: This property is the Open Air Park near the area at Lonnie Abbott and Country Club. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on bids for concrete

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to award the bid to Rustin Concrete, as the lowest responsible bid, for concrete. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on bids for mineral aggregate

Motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to award the bid for Type A Aggregate Base and Washed Screenings to Vulcan Construction North Troy, award the bid to Marietta Materials, Inc. Mill Creek #1 for the Course Aggregate Fill, and award the bid to Dolese Brothers – Davis for the Clean Screenings, as the lowest responsible bid for the City, for mineral aggregate. Vice Mayor Landrum called for the vote recorded as follows;

AYE: Landrum, McFarlane, Morris
NAY: None
Motion carried 3-0.

Discussion of and action on bids for material hauling

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to award the bid to Byron Cole Trucking, as the lowest responsible bid, for material hauling. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on bids for truck trailer rental

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to award the bid to Byron Cole Trucking, as the lowest responsible bid, for truck trailer rental. Vice Mayor Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Reports by City Manager

Public Information Director, Lisa Bratcher addressed the Council reporting on recent city sponsored events, and those upcoming in the month of June.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Ada City Council, Vice Mayor Landrum adjourned the meeting and requested members reconvene as the governing board of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Tre' Landrum, Vice Mayor