

**CITY OF ADA  
REGULAR MEETING  
APRIL 4, 2022**

The Ada City Council met in a regular meeting, Monday, April 4, 2022 at 5:45 p.m., at Ada City Hall, in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Advanced public notice was given by posting the agenda on the City Hall bulletin board on Friday, April 1, 2022 at 10:40 a.m., and posting on the City of Ada web site Friday, April 1, 2022.

**Council Members Present:** John Hargrave, Karen Hudson, Randy McFarlin,  
Bryan Morris, Guy Sewell

**Council Members Absent:** None

The meeting of the Ada City Council was called to order by Mayor Randy McFarlin.

Mayor McFarlin led the audience in the Pledge of Allegiance.

Mayor McFarlin called for a moment of silence.

**Discussion of and action on Consent Agenda**

- 1. Consideration of the Minutes (March 21, 2022 meeting).**
- 2. Consideration of Resolution on Leveraged Funds for CDBG-CV3 Grant, Covid Response Exercise Facility.**
- 3. Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.**
- 4. Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.**
- 5. Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
- 6. Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.**
- 7. Consideration of receipt of committee/board recommendations and reports:**

**Ada Airport Commission Minutes March 8, 2022**

**Ada Municipal Planning Commission March 17, 2022**

**Ada Zoning Board of Adjustment March 17, 2022**

**8. Written reports from departments.**

Motion was made by **Council Member Hudson**, seconded by **Council Member Sewell** to approve the Consent Agenda as presented. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

**Discussion of and action on items removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

**Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from R-1, One-Family District, to C-1, Neighborhood Commercial District, for commercial office space in an existing structure, and declaring an emergency for the following described property:**

**All of Lot 4 in Block 2 of Norris Hills, a subdivision of the NE/4 of Section 34, Township 4 North, Range 6 East, Pontotoc County, Oklahoma.**

**This property is also known as 1625 Arlington.**

**(If passed, must consider Emergency Clause.)**

City Manager Cody Holcomb presented the rezoning request from Tori Hatton Taylor for the property located at 1625 Arlington. Mr. Holcomb advised the rezoning request was to allow for commercial office space in an existing structure, discussing the necessary parking spaces, privacy fencing, and the position of the exterior lighting if necessary.

The City Manager stated The Long-Range Plan indicates that this property is suitable for C-1 Neighborhood Commercial uses and City Staff recommends approval of the rezoning request. Also, the Ada Municipal Planning Commission approved the request at their March 17, 2022 meeting.

Ms. Susie Bolin Summers, representing the Applicant, Tori Hatton Taylor, addressed the City Council concerning the request to rezone to C-1 Neighborhood Commercial District.

Mr. Jim Kemp spoke to the Council, representing the Norris Hills Homeowner Association, recommending a C-O zoning for this property.

Council Members heard discussion from Mr. David Hatton, Ms. Tori Hatton Taylor, Mr. Shane Sweeney, and Ms. Diane Sweeney.

Following lengthy discussion, **Council Member Hargrave**, seconded by **Council Member Hudson** to enact **ORDINANCE NO. 22-05, AN ORDINANCE PROVIDING FOR THE RE-ZONING OF CERTAIN PROPERTY WITHIN THE CITY OF ADA, OKLAHOMA, FROM R-1, ONE-FAMILY DISTRICT TO C-0, OFFICE COMMERCIAL DISTRICT, AND DECLARING AN EMERGENCY**. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell  
NAY: None  
Motion Carried 5-0.

Motion was made by **Council Member Hargrave**, seconded by **Council Member Hudson** to invoke the emergency clause. Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell  
NAY: None  
Motion Carried 5-0.

**Discussion of and action on an ordinance regarding an Amendment to the City of Ada Plan adopting the revised and restated OkMRF Master Defined Contribution Retirement Plan**

City Manager Holcomb presented the proposed ordinance pertaining to the retirement plan for city employees, operated by the Oklahoma Municipal Retirement Fund. The City Manager explained the IRS has reviewed the OkMRF plans and have issued a Determination Letter, which represents that our plan complies with the IRS legal requirements, a process that happens every six years.

Motion was made by **Council Member Morris**, seconded by **Council Member Sewell** to enact **ORDINANCE NO. 22-06, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY OF ADA, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF ADA, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS A PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF**

**ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.** Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

**Discussion of and action on an ordinance regarding an Amendment to the City of Ada CMO Plan adopting the revised and restated OkMRF Master Defined Contribution Retirement Plan**

Motion was made by **Council Member Sewell**, seconded by **Council Member Hudson** to enact **ORDINANCE NO. 22-07, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF CITY MANAGER FOR THE CITY OF ADA, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF ADA, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS A PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.** Mayor McFarlin called for a vote taken with the following result:

AYE: Hargrave, Hudson, McFarlin, Morris, Sewell

NAY: None

Motion Carried 5-0.

### **Reports by City Manager and/or City Staff**

City Manager Holcomb reminded Council, the “Volunteer Citywide Trash Pick-Up Day” would be held on Saturday April 30, 2022, from 9:00 a.m. to 11:00 a.m. The event is in conjunction with the “Great American Cleanup” and is sponsored by the Ada Beautification Committee.

The City Manager advised this Saturday, April 9th, Ada Main Street will be hosting “Easter on Main Street”, with activities planned throughout the day.

A Main Street Project update was provided by City Manager Holcomb, reporting new trees had been placed on Main Street, and that signal lights at major intersections were continuing to be installed.

Plans to host an Open House/Fly-In at the Ada Regional Airport is planned for Saturday, May 21, 2022.

### **Persons to be heard on any matter not on the agenda**

There were no persons to be heard on any matter not on the agenda.

### **Adjournment**

There being no further business to come before the Ada City Council, Mayor McFarlin adjourned the meeting and requested members convene as the governing body of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Randy McFarlin, Mayor