

**CITY OF ADA
REGULAR MEETING
MARCH 6, 2017**

The Ada City Council met in regular session, Monday, March 6, 2017 at 5:45 p.m. at City Hall in the Dr. Ray L. Stout City Council Chamber. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, March 3, 2017 at 1:55 p. m.

Council Members Present: Preston Draper, Tre' Landrum, Ben McFarlane
Bryan Morris, Guy Sewell

Council Members Absent: None

Mayor Sewell called the meeting to order at 5:45 p.m.

Mayor Sewell led the audience in the Pledge of Allegiance.

Vice Mayor Preston Draper gave the invocation.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (February 21, 2017 meeting).**
- 2. Consideration of supplemental appropriation to the Special Revenue Fund Cemetery Care Fund budget.**
- 3. Consideration of transfer of appropriations to the General Fund Library budget.**
- 4. Consideration of receipt of committee/board recommendations and reports.**
- 5. Written reports from departments.**

Motion was made by **Councilman Draper**, seconded by **Councilman Landrum** to approve the Consent Agenda as presented. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on approval of the preliminary plat for a single-family residential subdivision to be known as “Arbor Creek Addition” to be located on the following described property:

A tract a part of the SW/4 of NE/4 of Section 15, Township 3 North, Range 6 East, more particularly described as follows: commencing at the northwest corner of the SW/4 of NE/4 of said Section 15; thence S 00°44’30” E a distance of 363.09 feet to the point of beginning; thence N 89°33’29” E a distance of 600.00 feet; thence N 00°44’30” W a distance of 363.00 feet, thence N 89°34’00” E a distance of 722.68 feet to the northeast corner of said SW/4 of NE/4; thence S 00°45’26” E a distance of 1320.53 feet to the southeast corner of said SW/4 of NE/4; thence S 89°34’44” W a distance of 1323.05 feet to the southwest corner of said SW/4 of NE/4; thence N 00°44’30” W a distance of 957.16 feet to the point of beginning, containing 35.10 acres, more or less.

This property is located south of Pre-Paid Way and Stonecipher Boulevard intersection.

City Manager Cody Holcomb provided information concerning the request of Mr. Darren Bond to approve a preliminary plat for the Arbor Creek Addition, an un-platted parcel of land located in the city limits on the south side of the intersection of Pre-Paid Way and Stonecipher Boulevard. Mr. Holcomb reported Mr. Bond was proposing to subdivide the property into 29 single family residential building sites, currently zoned R-1, One-Family Residential. The City Manager advised the developer will be required to construct all streets to city specifications for dedication to the City, to provide an extension of the main water line to the Addition, and all lots would be served individually by their private aerobic systems approved by DEQ.

Community Development Director, Roger Abbott, spoke to the Council concerning two areas city staff would be working with the developer, specifically the raw water line that crosses this property, and providing protection for the City’s water line.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to approve the preliminary plat for a single-family residential subdivision to be known as “Arbor Creek Addition”, located south of Pre-Paid Way and Stonecipher Boulevard intersection. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on approval of Assignment and Assumption of Lease between Durr Building Company, Inc. and Heartland Aviation, LLC of the Lease Agreement dated May 21, 2001 and subsequent Lease Extension Agreement dated October 15, 2012 for Hangar H (as more fully described in said Agreement and Extension) at the Ada Municipal Airport

Mr. Holcomb explained Hangar H at the Ada Regional Airport was originally leased to Durr Building Company on May 21, 2001, with an additional subsequent lease extension on October 15, 2012. City Manager Holcomb advised Durr Building Company is now seeking the City's approval to assign their interest in said lease and extension to Heartland Aviation. Mr. Holcomb stated there were several years left on the lease, and at the expiration of the lease Hangar H would revert to the City of Ada.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Landrum** to approve Assignment and Assumption of Lease between Durr Building Company, Inc. and Heartland Aviation, LLC of the Lease Agreement dated May 21, 2001 and subsequent Lease Extension Agreement dated October 15, 2012 for Hangar H at the Ada Regional Airport. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on request that all public library materials that have been discarded and/or donated to the library (excluding items added to collections or exhibits) be declared surplus materials to be sold, with the monies from the sale being placed in the Library Memorial Fund

Motion was made by **Councilman Draper**, seconded by **Councilman McFarlane** to approve request that all public library materials that have been discarded and/or donated to the library, excluding items added to collections or exhibits, be declared surplus materials to be sold, with the monies from the sale being placed in the Library Memorial Fund. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell

NAY: None

Motion carried 5-0.

Discussion of and action on request to surplus items for E-Waste recycling, online auction, library book sale, or disposal

City Manager Holcomb presented the below items to be declared as surplus inventory that includes items that are old, have mechanical issues, or are worn beyond repair.

E-Waste List 2017

Inventory
Tag

Number	Item Description	Serial Number	Dept	Item Location	
011133	Panasonic Toughbook	8FKSB57152	02	Jail	

010806	Panasonic Toughbook	5DKSA13706	02	Jail	
010951	Dell OptiPlex 745	38G7CD1	13	Jail	
010946	Dell OptiPlex 740	D4J07D1	31	Jail	
011076	Dell OptiPlex 740	9XXTKH1	09	Jail	
011077	Dell OptiPlex 740	GXXTKH1	18	Jail	
010540	IBM Net Vista	KAAVNP6	31	Jail	
011293	Dell Vostro	683PL91	02	Jail	
011229	Dell Vostro	9497KN1	18	Jail	
011231	Dell OptiPlex 380	F1RHMN1	31	Jail	
011193	Dell OptiPlex 380	BVDBKM1	39	Jail	
011192	Dell OptiPlex 380	9M97KM1	03	Jail	
	HP Pavilion	MXM3250QHC	12	Jail	
010899	Dell Dimension 5150	HTSV981	02	Jail	
011180	Dell Vostro 420	39P5JK1	02	Jail	
010945	Dell Precision	GJ2F7D1	85	Jail	
	Dell Power Edge SC44	BLMWHH1	18	Jail	
011288	Dell Vostro	C47GH51	31	Jail	
011245	Dell OptiPlex 994	248LFQ1	18	Jail	
010851	HP Pavilion 553W	DV5139US	02	City Hall Basement	
010796	Dell Dimension	HVS5Q77	02	City Hall Basement	
011117	Dell Vostro	8C454J1	20	City Hall Basement	
011067	Dell OptiPlex 755	2946VG1	02	City Hall Basement	
010666	Dell Dimension 4600	49VJ831	02	City Hall Basement	
011326	Dell Vostro	HH54YV1	60	City Hall Basement	
010831	Dell OptiPlex GX620	GWKTB91	12	Library Basement	
7402	Optelec-Vision	9808AG2706	12	Library Basement	
	Various Typewriters			Library Basement	
	Name Tag Machine		16		
	Printers	Qty-8			
	Monitors	Qty-15			

	Calculators	Qty-2			
	Fax Machines	Qty-3			
	Keyboards	Qty-5			
	Speakers	Qty-1			
	Battery Backups	Qty-4			

Equipment/Vehicle List 2017

Inventory Tag #	ADA #	Year	Item Description	Serial Number	Dept
7078	3832	97	CAT Forklift 6C25	41702551	37
10200	3223	00	Link belt Excavator	41J04199	32
3-43006	1301	97	Chevy S-10	1GCC519X0V8183339	13
3-31916	1107A	90	Bucket Truck	1B6ME365XLS5738067	11
7319	3924	96	Champion Motor grader	26474	39
3-59405	3110	07	Chevy Colorado	1GCCS19E478464987	32
010773			Yerf Dog Utility	0037704	32
010105	3221	99	Case Backhoe	JJG0247604	32
		89	Utility Bed	92913	14
0178		40	CAT Dozer	6V2330	11
			JD Mower	M00345A042103	03
			Various Chainsaws	Qty-6	
			Various Weed Eaters	Qty-13	
			Leaf Blower	Qty-1	
			Edger	Qty-1	
			Cut Off Saw	Qty-1	

Miscellaneous List 2017

Item Description	Quantity	Location
Library Love Seat	2	Library Basement
Library Couches	2	Library Basement
Library Arm Chair	1	Library Basement
Chair Gliders	3	Library Basement
Small Round Children's Tables	2	Library Basement
Large Round Children's Table	1	Library Basement
Display	1	Library Basement
Children's Activity Station	2	Library Basement
Children's Chairs	10	Library Basement
Magazine Holder	1	Library Basement
Book Carousel	1	Library Basement
Book Drop	1	Library Basement

Metal Book Shelving	Numerous	Library Basement	
Bikes	20	Library Basement	
Projector TV	1	Library Basement	
Garage Door	1	Library Basement	
Miscellaneous Old Furniture		Library Basement	

Motion was made by **Councilman Morris**, seconded by **Councilman Landrum** to approve surplus items for E-Waste recycling, online auction, library book sale, or disposal as submitted. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell
NAY: None
Motion carried 5-0.

Discussion of and action on approval to cancel the regularly scheduled March 20, 2017 City Council meeting

Motion was made by **Councilman Landrum**, seconded by **Councilman Draper** to approve the cancellation of the regularly scheduled March 20, 2017 City Council meeting. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell
NAY: None
Motion carried 5-0.

Reports by City Manager

City Manager Holcomb updated the Council on the status of repairing the 14th Street Bridge.

Persons to be heard on any matter not on the agenda

There no persons to be heard on any matter not on the agenda.

Motion was made by **Councilman McFarlane**, seconded by **Councilman Morris** to recess the meeting of the Ada City Council, and convene as the governing body of the Ada Public Works Authority. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell
NAY: None
Motion carried 5-0.

Following the adjournment of the Ada Public Works Authority meeting, **Councilman Morris**, seconded by **Councilman McFarlane** made the motion to reconvene the meeting of the Ada City Council. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell
NAY: None
Motion carried 5-0.

Executive Session for discussion of annual performance evaluation of the City Manager [as provided in Title 25 O.S. Section 307(B)(1)]

Motion was made by **Councilman McFarlane**, seconded by **Councilman Draper** to go into Executive Session for discussion of annual performance evaluation of the City Manager. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell
NAY: None
Motion carried 5-0.

The Council left the Council Chamber at 6:15 p.m.

Council returned to the Council Chamber at 9:27 p.m.

The motion was made by **Councilman Morris**, seconded by **Councilman McFarlane** to return from Executive Session. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Landrum, McFarlane, Morris, Sewell
NAY: None
Motion carried 5-0.

Adjournment

There being no further business to come before the Ada City Council, Mayor Sewell adjourned the meeting at 9:27 p.m.

Attest: Sally Pool, City Clerk

Guy Sewell, Mayor