

**ADA PUBLIC WORKS AUTHORITY
REGULAR MEETING
JUNE 5, 2023**

The Ada Public Works Authority met in regular session, Monday, June 5, 2023 following the meeting of the Ada City Council, at Ada City Hall in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Notice was given by posting the agenda on the City Hall bulletin board on Friday, June 2, 2023 at 9:34 a.m., and posting on the City of Ada web site on Friday, June 2, 2023.

Trustees Present: Don Griffith, Karen Hudson,
Randy McFarlin, Yoli Vazquez

Trustees Absent: John Hargrave

Discussion of and action on Consent Agenda

1. **Consideration of the Minutes (May 8, 2023, 5:45 pm meeting and May 15, 2023, 5:45 pm meeting).**
2. **Consideration of supplemental appropriations or transfer of appropriations within the Ada Public Works Authority Fund budget.**
3. **Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to Ada Public Works Authority Fund budget.**
4. **Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
5. **Written reports from departments.**

Motion was made by **Trustee Hudson**, seconded by **Trustee Griffith** to approve the Consent Agenda as presented. Chairman McFarlin called for a vote taken with the following result:

A YE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on a resolution of the Board of Trustees of the Ada Public Works Authority, A Public Trust, adopting the operating budget for the Fiscal Year 2023-2024

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to adopt Resolution No. 23-05P, a resolution of the Board of Trustees of the Ada Public Works Authority, A Public Trust,

Adopting the operating budget for the Fiscal Year 2023-2024. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to adopt **Resolution No. 23-06P, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.** Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma

Motion was made by **Trustee Hudson**, seconded by **Trustee Griffith** to adopt **Resolution 23-07P, a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma.** Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2022-2023 for the City of Ada and Ada Public Works Authority

Motion was made by **Trustee Vazquez**, seconded by **Trustee Griffith** to approve Engagement Letter with Crawford and Associates, P. C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2022-2023 for the City of Ada and Ada Public Works Authority. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the Ada Public Works Authority's June 30, 2023 financial statements

Motion was made by **Trustee Vazquez**, seconded by **Trustee Hudson** to approve Engagement Letter with Finley and Cook, PLLC, to audit the Ada Public Works Authority's June 30, 2023 financial statements. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test

Motion was made by **Trustee Vazquez**, seconded by **Trustee Hudson** to approve Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Professional Services Contract with Retail Attractions, LLC

Motion was made by **Trustee Hudson**, seconded by **Trustee Griffith** to approve action on Professional Services Contract with Retail Attractions, LLC. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin

NAY: Vazquez

Motion Carried 3-1.

Discussion of and action on Agreement with Capital Plus, LLC (formerly The Capital Group) for consulting services

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to approve Agreement with Capital Plus, LLC, for consulting services. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport

Motion was made by **Trustee Vazquez**, seconded by **Trustee Hudson** to approve contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service

Motion was made by **Trustee Hudson**, seconded by **Trustee Griffith** to approve Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Chairman McFarlin called for a vote taken with the following result:

AYE: Griffith, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 4-0.

Reports by Authority Manager and/or APWA Staff

There were no reports by Authority Manager Holcomb and/or APWA Staff.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Ada Public Works Authority, Chairman McFarlin adjourned the meeting at 7:17 p.m.

Attest: Sally Pool, Secretary

Randy McFarlin, Chairman