

**CITY OF ADA  
REGULAR MEETING  
JUNE 20, 2023**

The Ada City Council met in a regular meeting, Tuesday, June 20, 2023 at 5:45 p.m., at Ada City Hall, in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Advanced public notice was given by posting the agenda on the City Hall bulletin board on Friday, June 16, 2023 at 1:00 p.m., and posting on the City of Ada web site Friday, June 16, 2023.

**Council Members Present:** Don Griffith, John Hargrave, Karen Hudson,  
Randy McFarlin, Yoli Vazquez

**Council Members Absent:** None

The meeting of the Ada City Council was called to order by Mayor Randy McFarlin.

Mayor McFarlin led the audience in the Pledge of Allegiance.

Mayor McFarlin called for a moment of silence.

**Discussion of and action on Consent Agenda**

1. **Consideration of the Minutes (June 5, 2023, 5:45 pm meeting).**
2. **Consideration of supplemental appropriations or transfer of appropriations within the General Fund budget.**
3. **Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to the General Fund budget.**
4. **Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
5. **Consideration of supplemental appropriations or transfer of appropriations within the Other Funds budget.**
6. **Consideration of receipt of committee/board recommendations and reports: None.**
7. **Written reports from departments.**

Motion was made by **Council Member Vazquez**, seconded by **Vice Mayor Hargrave** to approve the Consent Agenda as presented. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

### **Discussion of and action on items removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

### **Consideration of and action on authorizing the City Manager and Assistant City Manager to execute all contracts on behalf of the City of Ada which are less than \$100,000.00 and contracts exceeding \$100,000.00 shall be approved by the City Council, unless state or federal law require other approval**

City Attorney Frank Stout discussed with Council the agenda item for consideration, explaining if approved, this would enable the City Manager and the Assistant City Manager to sign contracts up to \$100,000.00 unless state or federal law require other approval. Mr. Stout explained that any contracts exceeding \$100,000.00 would need to be brought before the Council for approval.

Following discussion of the Council Member, Mayor McFarlin asked that no action be taken on this agenda item.

### **Discussion of and action on Contract for Services with Oculus**

City Manager Holcomb reported this Contract for Services with Oculus is a renewal of professional services, including consulting, governmental affairs and lobbying services.

Motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Hudson** to approve Contract for Services with Oculus. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

### **Discussion of and action on bids for concrete**

City Manager Holcomb advised two bids for concrete had been received. Following the review of the bids, City Staff recommends Dolese for the lowest responsible bid submitted.

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to award the bid for concrete with Dolese, as the lowest responsible bid. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

### **Discussion of and action on bids for material hauling**

City Manager Holcomb reported six bid requests were sent out, but only two bids were received for material hauling. In review of the bids, City Staff recommends the bid awarded to Cowboy Trucking, Maud, OK as the lowest responsible bid.

Motion was made by **Council Member Hudson**, seconded by **Council Member Vazquez** to award the bid for material hauling with Cowboy Trucking, Maud, OK, as the lowest responsible bid. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

### **Discussion of and action on bids for mineral aggregate**

Mr. Holcomb reported four vendors had submitted bids for mineral aggregates. The City Staff recommends awarding Dolese-Coleman for Type II Micro Surfacing, as the lowest responsible bid, and awarding to Ada Aggregate-Ada, Type A Aggregate Base and Coarse Aggregate Fill, as the lowest responsible bid.

Motion was made by **Council Member Vazquez**, seconded by **Council Member Griffith** to award the bid to Dolese-Coleman for Type II Micro Surfacing, as the lowest responsible bid, and award to Ada Aggregate-Ada the bid for Type A Aggregate Base and Coarse Aggregate Fill, as the lowest responsible bid. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

### **Reports by City Manager and/or City Staff**

Public Information Officer, Lisa Bratcher reported to the Council on upcoming activities in our community.

City Manager Holcomb introduced new Engineering Department employee, Shelly Williams.

### **Persons to be heard on any matter not on the agenda**

There were no persons to be heard on any matter not on the agenda.

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Mayor McFarlin called for a motion to recess the meeting of the Ada City Council.

Motion was made by **Council Member Hudson**, seconded by **Vice Mayor Hargrave** to recess the meeting of the Ada City Council, and convene as the governing body of the Ada Public Works Authority. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

Following the adjournment of the Ada Public Works Authority Meeting, the motion was made by **Council Member Hudson**, seconded by **Vice Mayor Hargrave** to reconvene the meeting of the Ada City Council. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

**Executive session for discussion of annual performance evaluation of the City Manager [as provided in Title 25, Oklahoma Statutes, Section 307(B)(1)]**

The motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Karen Hudson** to adjourn into Executive Session to discuss the annual performance evaluation of the City Manager. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

Council Members adjourned out of the Regular Session at 6:24 p.m.

A motion was made by **Vice Mayor Hargrave**, seconded by **Council Member Hudson** to adjourn out of Executive Session and convene into Regular Session at 8:53 p.m. Mayor McFarlin called for a vote taken with the following result:

AYE: Griffith, Hargrave, Hudson, McFarlin, Vazquez

NAY: None

Motion Carried 5-0.

**Adjournment**

There being no further business to come before the Ada City Council, Mayor McFarlin adjourned the meeting at 8:55 p.m.

Attest: Sally Pool, City Clerk

Randy McFarlin, Mayor