

**ADA PUBLIC WORKS AUTHORITY
REGULAR MEETING
JUNE 6, 2022**

The Ada Public Works Authority met in regular session, Monday, June 6, 2022, immediately following the Ada City Council meeting, at Ada City Hall in the Dr. Ray L. Stout City Council Chamber, 231 S. Townsend. Notice was given by posting the agenda on the City Hall bulletin board on Friday, June 3, 2022 at 10:25 a.m., and posting on the City of Ada web site on Friday, June 3, 2022.

Trustees Present: John Hargrave, Karen Hudson
Bryan Morris, Yoli Vazquez

Trustees Absent: Randy McFarlin

Discussion of and action on Consent Agenda

1. **Consideration of the Minutes (May 16, 2022 minutes).**
2. **Consideration of supplemental appropriations or transfer of appropriations within the Ada Public Works Authority Fund budget.**
3. **Consideration of supplemental appropriations or transfer of appropriations within the Sub-Funds to Ada Public Works Authority Fund budget.**
4. **Consideration of supplemental appropriations or transfer of appropriations within the Special Revenue Funds budget.**
5. **Written reports from departments.**

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to approve the Consent Agenda as presented. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on a resolution of the Board of Trustees of the Ada Public Works Authority, A Public Trust, adopting the operating budget for the Fiscal Year 2022-2023

Motion was made by **Trustee Morris**, seconded by **Trustee Hudson** to adopt **Resolution 22-01P, a resolution of the Board of Trustees of the Ada Public Works Authority, A Public Trust, adopting the operating budget for the Fiscal Year 2022-2023**. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** adopting **Resolution No. 22-02P, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma**. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma

Motion was made by **Trustee Hudson**, seconded by **Trustee Morris** to adopt **Resolution No. 22-03P, a resolution of the City Council and the Board of Trustees of the City of Ada and the Ada Public Works Authority, authorizing the investment of idle funds for the City of Ada, Oklahoma**. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of Fiscal Year 2021-2022 for the City of Ada and Ada Public Works Authority

Motion was made by **Trustee Hudson**, seconded by **Vice Chairman Hargrave** to approve Engagement Letter with Crawford and Associates, P. C. to provide consulting services and to prepare

financial statements for the annual audit of Fiscal Year 2021-2022 for the City of Ada and Ada Public Works Authority. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the Ada Public Works Authority's June 30, 2022 financial statements

Motion was made by **Trustee Vazquez**, seconded by **Trustee Morris** to approve Engagement Letter with Finley and Cook, PLLC, to audit the Ada Public Works Authority's June 30, 2022 financial statements. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test

Motion was made by **Trustee Morris**, seconded by **Trustee Vazquez** to approve Engagement Letter with Finley and Cook, PLLC, to provide the State required annual financial assurance test. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Professional Services Contract with Retail Attractions, LLC

Motion was made by **Trustee Hudson**, seconded by **Vice Chairman Hargrave** to approve Professional Services contract with Retail Attractions, LLC. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Agreement with The Capital Group, LLC for consulting services

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to approve Agreement with The Capital Group, LLC for consulting services. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport

Motion was made by **Vice Chairman Hargrave**, seconded by **Trustee Morris** to approve contract with William Marvin Johnson, LLC, to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on approval of Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service

Motion was made by **Trustee Hudson**, seconded by **Trustee Morris** to approve Aviation Support and Maintenance Services Contract with DBT Transportation Services for NADIN DataLink Service. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport

Motion was made by **Trustee Morris**, seconded by **Trustee Vazquez** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on Task Order No. Five (5) for Professional Services with Delta Airport Consultants, Inc. to provide inspection and administrative services for Alternate 2 of Phase II of the Airport Terminal Apron Expansion Project

Motion was made by **Vice Chairman Hargrave**, seconded by **Trustee Hudson** to approve Task Order No. Five (5) for Professional Services with Delta Airport Consultants, Inc. to provide inspection and administrative services for Alternate 2 of Phase II of the Airport Terminal Apron Expansion Project. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on bids for concrete

Motion was made by **Trustee Hudson**, seconded by **Trustee Morris** to accept the bid for concrete from Rustin Concrete, as the lowest and best competitive bid for the Ada Public Works Authority. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on bids for material hauling

Motion was made by **Trustee Hudson**, seconded by **Trustee Vazquez** to accept the bid for material hauling with Cowboy Trucking, Maud, as the lowest and best competitive bid for the Ada Public Works Authority. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Discussion of and action on bids for mineral aggregate

Motion was made by **Trustee Morris**, seconded by **Trustee Hudson** to accept the bids for mineral aggregate, for Type II Micro Surfacing awarded to Vulcan Materials, Mill Creek, award Type A Aggregate Base to Ada Aggregate, Ada, and award Coarse Aggregate Fill to Dolese, Coleman, as the lowest and best competitive bid for the Ada Public Works Authority. Vice Chairman Hargrave called for a vote taken with the following result:

AYE: Hargrave, Hudson, Morris, Vazquez

NAY: None

Motion Carried 4-0.

Reports by Authority Manager and/or APWA Staff

Authority Manager Holcomb commented the Ada Public Works crews had the town torn up with their many projects. The Authority Manger requested citizens to be patient with the many improvement projects taking place across the city.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Authority, Vice Chairman Hargrave adjourned the meeting at 7:07 p.m.

Attest: Sally Pool, Secretary

John Hargrave, Vice Chairman