

**CITY OF ADA
REGULAR MEETING
DECEMBER 5, 2016**

The Ada City Council met in regular session, Monday, December 5, 2016 at 5:45 p.m. at City Hall in the Dr. Ray L. Stout City Council Chamber. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, December 2, 2016 at 2:10 p. m.

Council Members Present: Preston Draper, Bryan Morris, Guy Sewell

Council Members Absent: Ben McFarlane

Mayor Sewell called the meeting to order at 5:45 p.m.

Mayor Sewell led the audience in the Pledge of Allegiance.

Vice Mayor Preston Draper gave the invocation.

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (November 21, 2016 meeting).**
- 2. Consideration of authorization to proceed to Small Claims Court on Amanda Marie Kinion for a delinquent account in the amount of \$121.59, along with collection fees, for a total of \$164.14.**
- 3. Consideration of receipt of committee/board recommendations and reports:**
 - Ada Metropolitan Area Planning & Zoning Commission Minutes, November 17, 2016**
 - Ada Zoning Board of Adjustments Minutes, November 10, 2016**
- 4. Written reports from departments.**

Motion was made by **Councilman Draper** seconded by **Councilman Morris** to approve the Consent Agenda as presented. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Morris, Sewell

NAY: None

Motion carried 3-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on approval of Ada City Council 2017 Calendar Year Schedule of Regular Meetings

Motion was made by **Councilman Draper**, seconded by **Councilman Morris** to approve the Ada City Council 2017 Calendar Year Schedule of Regular Meetings. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Morris, Sewell
NAY: None
Motion carried 3-0.

Public hearing and discussion of and action on lot split/deed approvals on the following described property:

Tract 1:

A tract of land located in Tract 38 of Hillsdale Estates Suburban Townsite to Ada, Oklahoma, more particularly described as follows: Beginning at the northwest corner of said Tract 38; thence S 83°07'31" E along the north line of said Tract 38 a distance of 297.43 feet; thence S 00°25'56" E and parallel with the east line of said Tract 38 a distance of 316.93 feet; thence S 89°30'56" W a distance of 295.00 feet to a point on the west line of said Tract 38; thence N 00° 25'56" W a distance of 355.03 feet to the point of beginning. Containing 2.275 acres more or less.

Tract 2:

A tract of land located in Tract 38 of Hillsdale Estates Suburban Townsite to Ada, Oklahoma, more particularly described as follows: Beginning at the northeast corner of said Tract 38; thence S 00°25'56" E a distance of 595.75 feet to the southeast corner of said Tract 38; thence S 89°30'56" W a distance of 330.00 feet to the southwest corner of said Tract 38; thence N 00°25'56" W along the west line of said Tract 38 a distance of 266.00 feet; thence N 89°30'56" E a distance of 295.00 feet; thence N 00°25'56" W and parallel with the east line of Tract 38 a distance of 316.93 feet to a point on the north line of said Tract 38; thence N 69°24'14" E a distance of 37.29 feet to the point of beginning. Containing 2.275 acres, more or less.

This property is also known as 1909 Woodland Drive.

City Manager Holcomb advised the Lot Split had been requested by Kelly Ebeling to split his 4.55 acre property into two equal size lots. The City Manager advised that both tracts would meet and exceed minimum lot size requirements and both have adequate street abutment. Mr. Holcomb stated the Planning and Zoning Commission and the city staff both recommended approval.

Motion was made by **Councilman Draper**, seconded by **Councilman Morris** to approve lot split/deed approvals for Tract 1 and Tract 2 for property also known as 1909 Woodland Drive. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Morris, Sewell
NAY: None
Motion carried 3-0.

Public hearing and discussion of and action on an ordinance providing for the re-zoning of certain property within the City of Ada, Oklahoma, from C-2, General Commercial District, to I-2, Light Industrial District, and declaring an emergency for the following described property:

A tract of land in the SE/4 NW/4 of Section 27, Township 4 North, Range 6 East, more particularly described as follows: Commencing at the southeast corner of said SE/4 NW/4 of Section 27; thence N 00° 01'20" E along the east line of said SE/4 NW/4 a distance of 120.00 feet; thence N 89°49'26" W a distance of 588.75 feet to the point of beginning; thence N 89°49'26" W a distance of 157.50 feet; thence N 00°01'12" W a distance of 330.84 feet to a point on the south right-of-way line of Lonnie Abbott Industrial Boulevard, thence northeasterly along said right-of-way line on a curve to the right, having a radius of 5,649.58 feet for a distance of 1610.13 feet; thence S 00°01'12" E a distance of 360.22 feet to the point of beginning, containing 1.25 acres, more or less, together with all the improvements thereon and the appurtenances thereunto belonging.

This property is also known as 1101 Lonnie Abbott Industrial Boulevard.

(If passed, must consider Emergency Clause.)

The City Council heard comments from those in favor, and those opposing the rezoning request by Aaron and Katelynn Manuel, to change the zoning from C-2 to I-2, for a tract of land located on Lonnie Abbott Industrial Boulevard, for the operation of an auto body shop business.

The Council heard comments from Mr. Eric Fisher, Mr. Alvin Files, Ms. Susie Bolin Summers, Mr. Aaron Manuel, Mr. Tom Bush, Mr. Jeff McLoud, Mr. Robert Shurtleff, Mr. Mike McElroy, Mr. John Wise, and Mr. Shane Sweeney.

Council Members discussed the rezoning request, expressing concern of changing the zoning in the economic retail hub of the City to an industrial zoning from the commercial zoning the property currently has in place. Council also discussed the purpose, the use of the Long Range Plan, which had been adopted by the Planning & Zoning Commission and the Ada City Council several years ago.

Councilman Draper, requested the zoning ordinance be looked at by city staff and the Planning & Zoning Commission, to review, and consider those items that are classified in general commercial districts.

Mayor Sewell called for a motion for the proposed rezoning request.

No motion was made, therefore, the agenda item failed due to lack of a motion.

Discussion of and action on approval of Contract with Platinum Cleaning Services for janitorial cleaning services at the Ada Police Department

Motion was made by **Councilman Draper**, seconded by **Councilman Morris** to approve Contract with Platinum Cleaning Services for janitorial cleaning services at the Ada Police Department. Mayor Sewell called for the vote, but **Councilman Draper** amended his motion to include, as the best competitive bid for the City of Ada. **Councilman Morris** seconded the amendment to the motion. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Morris, Sewell

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Contract for Professional Services with Great Plains Consulting to perform construction inspection and project management services to include the following City of Ada projects: Wintersmith Pool, Glenwood Pool, Fire Station, Police Station, Sports Complex, Main Street Streetscape, Street Overlay Project, Senior Citizens Center, Wintersmith Music and Movie Venue, Legal Shield Way, Transfer Station, UV System, 14th Street Bridge, 20th Street Water Tower, and Airport Apron

Motion was made by **Councilman Morris**, seconded by **Councilman Draper** to approve Contract for Professional Services with Great Plains Consulting to perform construction inspection and project management services to include the following City of Ada projects: Wintersmith Pool, Glenwood Pool, Fire Station, Police Station, Sports Complex, Main Street Streetscape, Street Overlay Project, Senior Citizens Center, Wintersmith Music and Movie Venue, Legal Shield Way, Transfer Station, UV System, 14th Street Bridge, 20th Street Water Tower, and Airport Apron. Mayor Sewell called for the vote recorded as follows:

AYE Draper, Morris, Sewell

NAY: None

Motion carried 3-0.

Discussion of and action on a resolution authorizing a one-time merit bonus for employees of the City of Ada and the Ada Public Works Authority; providing for approval of the Unions representing employees of the Police and Fire Departments; providing for effective date; and providing for payment date

City Manager Holcomb requested the Council recognize the city employees, by approving a one-time merit bonus for full-time and part-time employees, and one additional non-recurring paid day off on December 27, 2016.

Motion was made by **Councilman Morris**, seconded by **Councilman Draper** to adopt **Resolution No. 16-20A, a resolution authorizing a one-time merit bonus for employees of the City of Ada and the Ada Public Works Authority; providing for approval of the Unions representing employees of the Police and Fire Departments; providing for effective date; and providing for payment date.** Mayor Sewell called for the vote recorded as follows:

AYE Draper, Morris, Sewell
NAY: None
Motion carried 3-0.

Executive Session to discuss threatened or pending litigation [as provided in Title 25, Oklahoma Statutes, Section 307(B)(4)]

City Attorney Frank Stout, asked that no action taken on this agenda item.

Reports by City Manager

Public Information Officer, Lisa Bratcher, invited citizens out to view the “Trail of Lights” at Wintersmith Park. Ms. Bratcher announced the citywide Christmas Decorating Contest now in progress, sponsored by Citizens Bank.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Ada City Council, Mayor Sewell adjourned the meeting and requested members reconvene as the governing body of the Ada Public Works Authority.

Attest: Sally Pool, City Clerk

Guy Sewell, Mayor