

**ADA PUBLIC WORKS AUTHORITY
REGULAR MEETING
JUNE 17, 2019**

The Ada Public Works Authority met in regular session, Monday, June 17, 2019, at City Hall in the Dr. Ray L. Stout City Council Chamber immediately following the meeting of the Ada City Council. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, June 14, 2019 at 4:30 p.m.

Trustees Present: Ben McFarlane, Randy McFarlin,
Bryan Morris, Guy Sewell

Trustees Absent: Tre' Landrum

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (June 3, 2019 meeting).**
- 2. Consideration of transfer of appropriations to the Ada Public Works Authority Fund Construction budget.**
- 3. Consideration of supplemental appropriation to the FY 19-20 Ada Public Works Authority Fund Line Maintenance budget.**
- 4. Consideration of supplemental appropriation to the FY 19-20 Ada Public Works Authority Fund Water Plant budget.**
- 5. Consideration of authorization to proceed to Small Claims Court on Sarah M. Alexander for a delinquent account in the amount of \$583.92, along with collection fees, for a total of \$788.29.**
- 6. Consideration of authorization to proceed to Small Claims Court on Alyssa M. Reed for a delinquent account in the amount of \$483.02, along with collection fees, for a total of \$652.08.**
- 7. Written reports from departments.**

Motion was made by **Trustee McFarlane**, seconded by **Trustee Sewell** to approve the Consent Agenda as presented. Vice Chairman Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on approval of Professional Electrical Engineering Services Agreement with Brown Engineers, LLC to provide electrical design services for replacement of the medium voltage switchgear at the Water Treatment Plant

Authority Manager Holcomb presented the agreement with Brown Engineers, LLC, to provide electrical engineering services in conjunction with the Water Treatment Plan Voltage Reduction Project.

Motion was made by **Trustee Sewell**, seconded by **Trustee McFarlane** to approve Professional Electrical Engineering Services Agreement with Brown Engineers, LLC to provide electrical design services for replacement of the medium voltage switchgear at the Water Treatment Plan. Vice Chairman Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on approval of Contract for Services with Ada Area Chamber Foundation, Inc.

Mr. Holcomb stated this is an annual contract included in the City's operating budget, allocating \$21,000.00 a year funded from Economic Development Funds

Motion was made by **Trustee McFarlane**, seconded by **Trustee Sewell** to approve Contract for Services with Ada Area Chamber Foundation, Inc. Vice Chairman Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on approval of Contract for Services with Ada Main Street

Authority Manager Holcomb stated this is the same Contract as presented on the City Council agenda, with \$500.00 of the contract funded from Economic Development.

Motion was made by **Trustee McFarlin**, seconded by **Trustee Sewell** to approve Contract for Services with Ada Main Street. Vice Chairman Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Motion was made by **Trustee McFarlane**, seconded by **Trustee Sewell** to adopt **Resolution No. 19-04P, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma**. Vice Mayor Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on approval of Agreement for Professional Services with Delta Airport Consultants, Inc. to provide on-call services for projects at Ada Regional Airport for the next five (5) years

Motion was made by **Trustee McFarlane**, seconded by **Trustee Sewell** to approve Agreement for Professional Services with Delta Airport Consultants, Inc. to provide on-call services for projects at Ada Regional Airport for the next five (5) years. Vice Chairman Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Discussion of and action on request to surplus inventory as E-Waste items for recycling

Authority Manager Holcomb advised this was the same items considered during the City Council meeting.

Motion was made by **Trustee McFarlane**, seconded by **Trustee Sewell** to approve surplus inventory as presented as E-waste items for recycling. Vice Chairman Morris called for a vote taken with the following result:

AYE: McFarlane, McFarlin, Morris, Sewell

NAY: None

Motion carried 4-0.

Reports by Authority Manager

Authority Manager Holcomb stated the Assistant Public Works Director, John McKay would present a street project update in the very near future.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the governing board of the Ada Public Works Authority, Vice Chairman Morris adjourned the meeting at 6:05 p.m., requesting members reconvene the meeting of the Ada City Council.

Attest: Sally Pool, Secretary

Bryan Morris, Vice Chairman