

**ADA PUBLIC WORKS AUTHORITY
REGULAR MEETING
JUNE 18, 2018**

The Ada Public Works Authority met in regular session, Monday, June 18, 2018, at City Hall in the Dr. Ray L. Stout City Council Chamber immediately following the Ada City Council meeting. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, June 15, 2018 at 3:10 p.m.

Trustees Present: Tre' Landrum, Randy McFarlin, Bryan Morris

Trustees Absent: Ben McFarlane, Guy Sewell

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (June 4, 2018 meeting).**
- 2. Consideration of supplemental appropriation to the Special Revenue Fund: Airport/Agriculture Fund budget.**
- 3. Consideration of transfer of appropriations within the Ada Public Works Authority Fund to the following departmental budgets: Public Works, Water Plant, and Liquid Waste.**
- 4. Consideration of authorization to proceed to Small Claims Court on Andy Lee for a delinquent account in the amount of \$353.52, including collection fees, for a total of \$477.25.**
- 5. Written reports from departments.**

Motion was made by **Trustee McFarlin** seconded by **Trustee Morris** to approve the Consent Agenda as presented. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on approval of Professional Services Agreement with Shepherd Engineering Design Company, Inc. to provide preliminary engineering design for a new transfer station, including completion of a Tier II Permit Application for a Solid Waste Processing Facility

Authority Manager Holcomb requested no action taken on this agenda item.

Discussion of and action on approval of Contract for Services with Ada Area Chamber Foundation, Inc.

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to approve Contract for Services with Ada Area Chamber Foundation, Inc. in the amount of \$21,000.00 funded with Prop 2 funds. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Contract for Services with Ada Main Street

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to approve Contract for Services with Ada Main Street in the amount of \$500.00 funded from Proposition 2. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Aviation Support and Maintenance Services Contract with DBT Transportation Services

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to approve Aviation Support and Maintenance Services with DBT Transportation Services in the amount of \$1,200.00.00, renewing the Datalink services. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to approve contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlin** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on a resolution establishing water, sewer and solid waste fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlin** to adopt **Resolution No. 18-05P, a resolution establishing water, sewer and solid waste fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.** Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to adopt **Resolution No. 18-06P, a resolution establishing miscellaneous fees and charges as provided by the Code of Ordinances of the City of Ada, Oklahoma.** Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Government Product Lease Agreement with Meter Rental Agreement for new postage machine

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlin** to award this lease/purchase contract to OMECorp. as the lowest and best competitive bid in the amount of \$207.11 per month for new postage machine. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on request to surplus items for online auction, sale, or disposal

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to approve request of surplus items for online auction, sale, or disposal. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on bids for concrete

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlin** to award the bid for concrete to Dolese Concrete, as the lowest and best competitive bid, from July 1 through December 31, 2018. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on bids for mineral aggregate

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlin** to award bids for mineral aggregate as follows: Type A Aggregate Base and Washed Screenings to Vulcan Construction North Troy as the lowest and best competitive bid, Course Aggregate Fill awarded to Martin Marietta Materials, Inc. Mill Creek #1 as the lowest and best competitive bid, and Clean Screenings awarded to Dolese Brothers – Davis, as the lowest and best competitive bid, from July 1 through December 31, 2018. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on bids for material hauling

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlin** to award the bid for material hauling to KMB Trucking LLC, Atoka, as the lowest and best competitive bid, from July 1 through December 31, 2018. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Discussion of and action on bids for truck trailer rental

Motion was made by **Trustee McFarlin**, seconded by **Trustee Morris** to award the bid for truck trailer rental to Cowboy Trucking, Maud as the lowest and best competitive bid, from July 1 through December 31, 2018. Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlin, Morris,

NAY: None

Motion carried 3-0.

Reports by Authority Manager

There were no reports by Authority Manager Holcomb.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the Ada Public Works Authority, Chairman Landrum adjourned the meeting at 6:49 p.m.

Attest: Sally Pool, Secretary

Tre' Landrum, Chairman