

**ADA PUBLIC WORKS AUTHORITY
REGULAR MEETING
JUNE 5, 2017**

The Ada Public Works Authority met in regular session, Monday, June 5, 2017, at City Hall in the Dr. Ray L. Stout City Council Chamber immediately following the Ada City Council meeting. Advanced public notice was given by posting the agenda on the City Hall bulletin boards on Friday, June 2, 2017 at 10:50 p.m.

Trustees Present: Tre' Landrum, Ben McFarlane, Bryan Morris

Trustees Absent: Randy McFarlin, Guy Sewell

Discussion of and action on Consent Agenda

- 1. Consideration of the Minutes (May 15, 2017 meeting).**
- 2. Consideration of supplemental appropriation to the Special Revenue Fund Airport budget.**
- 3. Consideration of supplemental appropriation to the Ada Public Works Authority Fund APWA Administration budget.**
- 4. Consideration of transfer of appropriations to the Ada Public Work Authority Fund Sanitation budget.**
- 5. Consideration of supplemental appropriation to the Sub-Fund to Ada Public Works Authority – Environmental Projects Fund budget.**
- 6. Written reports from departments.**

Motion was made by **Trustee McFarlane**, seconded by **Trustee Morris** to approve the Consent Agenda as presented. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on items removed from the Consent Agenda

There were no items removed from the Consent Agenda.

Discussion of and action on Agreement for Engineering Services with Holloway, Updike and Bellen, Inc. for electrical and high service pumping improvements to Wells No. 1, 4 and 5, the raw water transmission line, and the water treatment plant

At the request of the Authority Manager, the motion was made by **Trustee Morris**, seconded by **Trustee McFarlane** to table this agenda item until the meeting on June 19, 2017. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on a resolution adopting a financial policy for the City of Ada relating to growing and maintaining financial reserves in the General Fund and Ada Public Works Authority

Motion was made by **Trustee McFarlane**, seconded by **Trustee Morris** to adopt **Resolution No. 17-08P, a resolution adopting a financial policy for the City of Ada relating to growing and maintaining financial reserves in the General Fund and the Ada Public Works Authority**. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Engagement Letter with Crawford and Associates, P.C. to provide consulting services and to prepare financial statements for the annual audit of fiscal year 2016-2017 for the Ada Public Works Authority

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlane** to approve Engagement Letter with Crawford and Associates, P. C. to provide consulting services and to prepare financial statements for the annual audit of fiscal year 2016-2017 for the Ada Public Works Authority. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Engagement Letter with Finley and Cook, PLLC, to audit the Ada Public Works Authority's June 30, 2017 financial statements

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlane** to approve Engagement Letter with Finley and Cook, PLLC, to audit the Ada Public Works Authority's June 30, 2017 financial statements. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on Memorandum of Understanding with D & J Home Properties, LLC, granting the City of Ada/Ada Public Works Authority necessary rights and easements for the construction and operation of a Soil Borrow Area

At the request of the Authority Manager, the motion was made to table this agenda item until the June 19, 2017 meeting by **Trustee Morris**. The motion was seconded by **Trustee McFarlane**. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of Communication Tower Space Lease Agreement with South Central Oklahoma Christian Broadcasting, Inc.

Motion was made by **Trustee McFarlane**, seconded by **Trustee Morris** to approve Communication Tower Space Lease Agreement with South Central Oklahoma Christian Broadcasting, Inc. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on Contract Amendment No. Eighteen (18) to Professional Services Agreement with Delta Airport Consultants, Inc. for Airport Property Map

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlane** to approve Contract Amendment No. Eighteen to Professional Services Agreement with Delta Airport Consultants, Inc. for Airport Property Map. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on approval of contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlane** to approve contract with William Marvin Johnson, LLC to provide maintenance for the Automated Weather Observation Station (AWOS) at the Airport. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on a Cooperative Agreement with the U.S. Department of Agriculture - Animal and Plant Health Inspection Service - Wildlife Services, for large wildlife removal from the Airport

Motion was made by **Trustee McFarlane**, seconded by **Trustee Morris** to approve Cooperative Agreement with the U. S. Department of Agriculture – Animal and Plant Health Inspection Service – Wildlife Services, for large wildlife removal from the Airport. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on bids for concrete

Motion was made by **Trustee McFarlane**, seconded by **Trustee Morris**, to award the bid from Rustin Concrete as the lowest and best competitive bid for concrete. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on bids for mineral aggregate

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlane** to award the bid for Type A Aggregate Base and Washed Screenings to Vulcan Construction North Troy, award Martin Marietta Materials, Inc. Mill Creek #1 for the Course Aggregate Fill and award the Clean Screenings to Dolese Brothers - Davis as the lowest and best competitive bids for mineral aggregate. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on bids for material hauling

Motion was made by **Trustee McFarlane**, seconded by **Trustee Morris** to award the bid to Byron Cole trucking as the lowest and best competitive bid for material hauling. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Discussion of and action on bids for truck trailer rental

Motion was made by **Trustee Morris**, seconded by **Trustee McFarlane**, to award the bid to Byron Cole Trucking as the lowest and best competitive bid for truck trailer rental. Vice Chairman Landrum called for the vote recorded as follows:

AYE: Landrum, McFarlane, Morris

NAY: None

Motion carried 3-0.

Reports by Authority Manager

Authority Manager Holcomb advised citizens to be aware of those areas of the city that are current work zones and asked them to please be mindful and cautious.

Persons to be heard on any matter not on the agenda

There were no persons to be heard on any matter not on the agenda.

Adjournment

There being no further business to come before the governing body of the Ada Public Works Authority, Vice Chairman Landrum adjourned the meeting at 6:37 p.m.

Attest: Sally Pool, Secretary

Tre' Landrum, Vice Mayor