

**CITY OF ADA, PURCHASING**  
512 North Stockton Street  
Ada, Oklahoma 74820  
580/436-6300 x256 Fax 580/436-8044

**BID NOTICE**

August 29, 2019

**Bid Proposal:** 20-55-10      **Item:** 8" HDPE DR-17 IPS Sewer Pipe  
**Bid Due:** September 25, 2019 @ 1:30 pm CST at City of Ada Purchasing Dept.,  
512 N. Stockton St., Ada, OK 74820  
**Bid Opening:** September 25, 2019 @ 2:00 pm CST at City of Ada Council Chambers,  
231 S. Townsend, Ada, OK  
**Mailing Address:** City of Ada - Purchasing 512 N. Stockton St., Ada, OK 74820  
**Published:** August 31 & September 7, 2019

**NOTICE IS HEREBY GIVEN THAT:**

The City of Ada, Oklahoma and its agencies/authorities herein called (BUYER) will receive **SEALED BIDS** as listed above at which time said bids will be opened and read aloud.

Complete plans, specifications, conditions, etc. and bidding information may be obtained from the City of Ada Purchasing Office, 512 N. Stockton, Ada, OK.

**GENERAL CONDITIONS**

01. Bidders must complete and submit bid on the provided bid documents. Duplication of bid documents is authorized.
02. Bids must be submitted in a sealed envelope clearly marked "**SEALED BID**" and bear the bid number, item, and bidder's name. Bids improperly marked, submitted, and/or received after the bid opening may be rejected unless lateness is due to other than the bidder's fault -- such as mail or delivery errors. **FAX bids are not acceptable.**
03. The BUYER is an Equal Opportunity Employer and purchases only from those that comply with applicable Equal Opportunity Provisions. Non-compliance will result in rejection of bids and/or breach of contract.
04. **The bid amount must be FOB -- Ada, OK and exclude all taxes.**
05. Unless so stated, bids will be evaluated by Life Cycle Cost and will be awarded on a "Best Buy" basis as determined by the BUYER.
06. Offer Period – 30 days after the bid opening unless so stated. Formal acceptance will be by receipt of a valid purchase order issued by the BUYER within the offer period.
07. **PAYMENT** -- Unless so stated, full payment will be made approximately 3 weeks AFTER receipt and acceptance of the goods/services and required documents.
08. The BUYER reserves the right to negotiate changes/alterations/quantities to the base bid with the low bidder.
09. The BUYER reserves the right to waive any informalities in the bidding process and/or reject all bids.
10. Mistakes, Errors, Bid Withdrawal, or Adjustments.
  - A. Prior to bid opening, bidders may withdraw or alter their bids or submit adjustments or attachments provided the total bid amount is not revealed and it does not provide an unfair advantage to the bidder.
  - B. After bid opening, only corrections of obvious errors will be accepted.
11. Bond Requirements: None
12. Insurance Requirements: None
13. Bid Documents: Bid Notice, Bid Proposal Form, and Detailed Specifications.

Pam McKinzie, Purchasing Director

**BID PROPOSAL: 20-55-10**  
**ITEM: 8” HDPE IPS SEWER PIPE**

**SUBMITTAL/MAIL:** CITY OF ADA, OK, 512 NORTH STOCKTON ADA, OK 74820  
**BID DUE DATE/TIME:** September 25, 2019 @ 1:30 pm CST, City of Ada Purchasing Dept,  
512 N. Stockton St., Ada, OK 74820  
**BID OPENING DATE/TIME:** September 25, 2019 @ 2:00 pm CST, City of Ada Council  
Chambers, 231 S. Townsend, Ada, OK 74820  
**Telephone:** 580/436-6300 x256, Pam McKinzie, Purchasing Director  
580/436-6300 x266, Nick Bessire, Line Maint. Supt.

**SUBMITTED BY:** \_\_\_\_\_

The City of Ada is seeking bid prices for certain materials for the City’s line maintenance. **These prices shall be good for a period of Forty-Five (45) days after awarding of bid. Material will be shipped FOB Ada, OK as orders are placed and purchase order number obtained for vendor.** This is a formal bid proposal submitted by the bidder to the Ada Public Works Authority/City of Ada, Oklahoma (BUYER), as a legal offer. When properly accepted by an authorized agent of the BUYER, it will constitute a firm and binding contract between these two parties in accordance to the conditions and specifications stated and/or implied within the bid documents. The Ada Public Works Authority reserves the right to purchase from other vendors, if the awarded vendor fails to deliver within the time limits as stated at time of order.

**ITEMS AND SPECIFICATIONS:**

This Sewer Pipe must be high-density polyethylene pipe as described using ASTM D 3350-02, Standard Specification for Polyethylene Plastic Pipe and Fittings Materials. The HDPE pipe is to be made with a cell classification of PE 4565464C which has a density greater than 0.941. The pipe must also be black or gray in color, and in 40 foot joints.

**Do not leave any blanks, as this will void your bid.**

**The prices below are good for 45 days.**

**The quantity of goods listed is an approximate one year quantity estimate. The City reserves the right to purchase more than or less than the quantities stated.**

	<u>Qty Estimate</u>	<u>Price/ft.</u>	<u>Amount</u>
8-inch HDPE DR-17 IPS Sewer Pipe	12,000 feet	\$ _____	\$ _____

**NON-COLLUSION AFFIDAVIT**

The undersigned, of lawful age, being first duly sworn, on oath, says that (s) he is the bidder or bidder's authorized agent, and is authorized to submit this bid (offer). Affidavit further states that the bidder, or bidder's agent, has not been a party to any collusion among bidders in the restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or price in the prospective contract; or in any discussion between bidder and/or any BUYER officials concerning exchange of money or other things of value for special consideration on the letting of this bid.

**BUSINESS RELATIONSHIP AFFIDAVIT**

**If none of the business relationships mentioned exist, affidavit should so state "NONE".**

The undersigned, of lawful age, being first duly sworn, on oath says that (s) he is the bidder or bidders authorized agent to submit this bid. Affidavit further states that the nature if any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this bid with any BUYER officials or employee is as follows:

\_\_\_\_\_  
Affidavit further states that any such business relationship presently in effect or which existed one (1) year prior to this bid between the bidder or officers or employees of the BUYER or other party to this bid is as follows.

\_\_\_\_\_  
Affidavit further states that the names of all persons having any such business relationship and the positions they hold with their respective companies or firms are as follows:

\_\_\_\_\_

Firm: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTARY**

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

My notary expires \_\_\_\_\_. Notary: \_\_\_\_\_.

Commission # \_\_\_\_\_

## CONTRACTOR/BIDDER INFORMATION SHEET

**To be completed by all Bidders  
For Contracts with the City of Ada  
(Please print or type)**

Project No. or Description \_\_\_\_\_

Full Name of Bidder \_\_\_\_\_

Legal Identity  
(Corporation, Partnership,  
Individual, etc.) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

Taxpayer Identification Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail address \_\_\_\_\_

Web page Address \_\_\_\_\_