INVITATION TO BID

Sealed bids will be received as follows:

PROJECT Renovations of the City of Ada City Hall Building

231 S. Townsend St. Ada, Oklahoma 74820

OWNER: City of Ada

231 S. Townsend St. Ada, Oklahoma 74820

ARCHITECT: Redland Childers Architects, P.C.

413 W. 12th Street Ada, Oklahoma 74820 Phone: (580) 436-0770 Fax: (580) 436-6320 E-mail: kim@rcada.com

BID **DUE** DATE/TIME

PLACE: Tuesday, December 18, 2018 at 1:30 pm CST,

City of Ada Purchasing Dept.

512 N. Stockton St, Ada, OK 74820

BID **OPENING** DATE/

TIME/PLACE: Tuesday, December 18, 2018 at 2:00 pm CST

City of Ada – West Annex Conference Room

210 W. 13th. (West Door) Ada, Oklahoma 74820

OWNER'S PROJECT

NUMBER: 19-57-06

ARCHITECT'S PROJECT

NUMBER: 1710

A MANDATORY PRE-BID CONFERENCE will be held on Tuesday, December 10, 2018 at 1:15 p.m. in the City of Ada City Hall Council Chambers, 231 S. Townsend St., Ada, Oklahoma.

The INSTRUCTION TO BIDDERS, BID FORM, BOND FORMS, FORM OF CONTRACT, PLANS, SPECIFICATIONS, ADDENDA and other CONTRACT DOCUMENTS may be examined at Redland Childers Architects located at 413 W. 12th Street, Ada, Oklahoma.

Prospective Bidders may pick up bidding documents at the Architect's Office upon payment of a \$200.00 deposit made payable to the Architect, Redland Childers Architects PC, 413 W. 12th Street, Ada, Oklahoma. Any unsuccessful bidder, upon returning such project set within 10 days of bid date and in good condition will be refunded his/her deposit. Any non-bidder will forfeit his/her entire plan deposit. Additional prints of plans and/or specifications may be obtained for \$3.00 per sheet for plans and \$.25 per sheet for specifications; not refundable. An electronic PDF version of bidding documents may be obtained from the Architect for a non-refundable fee of \$25.00.

The bidder must agree in writing that any bids submitted by him will be irrevocable until the Contract has been awarded or all bids have been rejected. A period for this determination will not exceed thirty (30) days after date of bid opening. Bid security in the form of a a satisfactory bid bond executed by the bidder and acceptable sureties in an amount equal to five percent (5%) of the bid, or certified check or bank draft payable to The City of Ada shall be submitted with each bid. Security checks will be returned to all but the three lowest bidders immediately after the bid opening. The three lowest bid securities are retained until the contract is awarded.

The Owner reserves the right to reject any or all bids and waive any informalities or irregularities.

City of Ada Ada. Oklahoma 74820

END OF DOCUMENT