

CITY OF ADA, PURCHASING
512 North Stockton Street
Ada, Oklahoma 74820
580/436-6300 x256 Fax 580/436-8044

BID NOTICE

Bid Proposal: 09-11-02 Item: Wintersmith Lodge Roof Replacement
**Mandatory Pre-Bid Meeting: September 28, 2018, at 2:00 pm CT Wintersmith Lodge,
1701 Wintersmith Drive, Ada, OK 74820**
**Bid Due: October 11, 2018 10:00 a.m. CT at City of Ada Purchasing, 512 N Stockton St.
Ada, OK 74820**
**Bid Opening: October 11, 2018 10:30 a.m. CT at City of Ada West Annex, (West end door),
210 West 13th, Ada, OK.**
Mailing Address: City of Ada - Purchasing 512 N. Stockton Ada, OK 74820
Published: Ada Evening News September 20 & 27, 2018

NOTICE IS HEREBY GIVEN THAT:

The City of Ada, Oklahoma and its agencies/authorities herein called (BUYER) will receive **SEALED BIDS** as listed above at which time said bids will be opened and read aloud.

Complete plans, specifications, conditions, etc. and bidding information may be obtained from the City of Ada Purchasing Office, 512 N. Stockton, Ada, OK.

GENERAL CONDITIONS

01. Bidders must complete and submit bid on the provided bid documents. Duplication of bid documents is authorized.
02. Bids must be submitted in a sealed envelope clearly marked "**SEALED BID**" and bear the bid number, item, and bidder's name. Bids improperly marked, submitted, and/or received after the bid opening may be rejected unless lateness is due to other than the bidder's fault -- such as mail or delivery errors. **FAX bids are not acceptable.**
03. The BUYER is an Equal Opportunity Employer and purchases only from those that comply with applicable Equal Opportunity Provisions. Non-compliance will result in rejection of bids and/or breach of contract.
04. **The bid amount must be FOB -- Ada, OK and exclude all taxes.**
05. Unless so stated, bids will be evaluated by Life Cycle Cost and will be awarded on a "Best Buy" basis as determined by the BUYER.
06. Offer Period – 30 days after the bid opening unless so stated. Formal acceptance will be by receipt of a valid purchase order issued by the BUYER within the offer period.
07. **PAYMENT** -- Full payment will be made approximately 3 weeks AFTER receipt and acceptance of the goods/services and required documents.
08. The BUYER reserves the right to negotiate changes/alterations/quantities to the base bid with the low bidder.
09. The BUYER reserves the right to waive any informalities in the bidding process and/or reject all bids.
10. Mistakes, Errors, Bid Withdrawal, or Adjustments.
 - A. Prior to bid opening, bidders may withdraw or alter their bids or submit adjustments or attachments provided the total bid amount is not revealed and it does not provide an unfair advantage to the bidder.
 - B. After bid opening, only corrections of obvious errors will be accepted.
11. Bond Requirements: Insurance Requirements:
 - A Bidder must submit a 5% Bid Security (Bond, Letter of Credit, or Cashier's Check) to insure bidder can comply with the requirements of the bid documents. These bonds will be returned to the unsuccessful bidders upon the awarding of this contract.
 - B. The successful bidder must provide a 100% performance bond, 100% statutory bond, and 100% maintenance bond within 10 days after official notifications of acceptance of their offer.

12. Insurance Requirements:
 - A. Provide evidence of \$1,000,000 liability insurance naming the City of Ada as co-insured.
 - B. Provide evidence of Workers' Compensation Insurance per Oklahoma Statutes.
13. Bidder must be registered with the Construction Industries Board as a licensed commercial roofer. Must provide copy of license.
14. City of Ada Roofer Permit must be obtained from the City of Ada Community Services Dept after award Of the City of Ada Wintersmith Lodge Roof Replacement Bid.

Bid Documents: Bid Notice, Bid Proposal Form, Detailed Specifications, Brochures and samples.

Pam McKinzie, Purchasing Director

BID PROPOSAL: 19-11-02 Wintersmith Lodge Roof Replacement

Submitted to: **CITY OF ADA, OKLAHOMA**, 512 North Stockton Ada, OK 74820

Mandatory Pre-Bid Meeting: **September 28, 2018, at 2:00 pm CT Wintersmith Lodge, 1701 Wintersmith Drive, Ada, OK 74820**

Bid Due: **October 11, 2018 10:00 a.m. CT at City of Ada Purchasing, 512 N Stockton St. Ada, OK 74820**

Bid Opening: **October 11, 2018 @ 10:30 a.m. CT at City of Ada West Annex, 210 West 13th, Ada, OK**

This is a formal bid proposal submitted by the bidder to the City of Ada, Oklahoma and its agencies/authorities herein called (BUYER), as a legal offer. When properly accepted by an authorized agent of the BUYER, it shall constitute a firm and binding contract between these two parties in accordance to the conditions and specifications stated and/or implied within the bid documents.

PURPOSE:

This bid is intended to provide a steel stone coated steel shake roofing system to replace current natural wood shake roof on the Wintersmith Lodge at Wintersmith Park, 1701 Wintersmith Drive, Ada, OK. All materials are to be new and meet or exceed certain specifications to include the design, construction, materials and performance criteria specified in the following specification section. The bidder must bid all materials, equipment and labor required to do a turnkey job. The bidder may put in more than one bid on a separate bid document.

GENERAL SPECIFICATIONS:

(Any reference to one manufacturer's products is meant as being descriptive only as to level of quality and type of equipment desired, but not restrictive as to manufacturer.)

Materials Minimal Specifications and Requirements:

1. All Roofing Materials must be Stone Coated Metal Roofing System in the shake style and a minimum Of 26 gauge steel. This includes all hip and ridge steel shingles, pipe jack flashing, fascia and all other accessories must be Stone Coated Steel minimum 26 gauge.

Approximate Material Needs: Stone Coated Metal Roofing Shakes 72.56 squares -approx. 80 squares

Valleys 104'
Ridge 179'
Drip 425'
Roof Pitch 10

2. Code Enforcement requires to know the weight of the new steel roof material and for it to be Comparable with the weight of the current wood shake shingles. The weight cannot surpass a safe Weight for the current decking to support the batten system and stone coated metal roofing system. Please give weight information on the bid proposal document.
3. City of Ada Building Code Requirement to spray fire retardant spray on the wood before installing the Steel Shake System. The flame retardant spray must provide "Class A" ratings per ASTM E 84. An example of such spray on materials is Shield Industries, Inc. E-84, FlameOFF or ForceField Fire Guard Intumescent paint for gypsum/wood/OSB. Technical data and application directions must be included in the bid documents. The flame retardant spray must be able to color to a dark brown to match the

interior ceiling decking of Wintersmith Lodge.

4. The bidder must comply with 2015 ICC requirements, all adopted appendices, and all applicable City of Ada Ordinances.
5. EZ Roof Vents must be Stone Coated Steel. Please enclose a vent brochure.
6. Must install Roofing System using screw fasteners. Must be just the right length not to extrude from The interior ceiling decking which is the roof decking.
7. Warranty-Must enclose warranty information with bid. Minimum:
50 years
Class "A" Fire Rating
120 MPH Wind Warranty
2.5%/Class 45 Hail Stone Warranty
8. Labor Warranty-Must enclose warranty information with bid. Minimum: 5 years
9. Product Brochure: Must enclose Stone Coated Steel Shake Product Brochures with bid.
10. Must deliver at least one sample of the Stone Coated Steel Shake Roof System Material in a variegated brown tone color.
11. Equipment location is limited to the front of the building because of the unlevelled ground, rock patio areas and rock stairs around the building especially on the south and east sides.
12. Bidder must protect the vegetation, rock walls and patios around the building from damage.
13. Reference Sheet included must be completed and returned with bid or the bid will be rejected.

Scope of Work:

Option 1:

1. Trim back the existing wood shakes.
2. Install battens and counter battens over the existing wood shake. Again, using screws the do not Protrude the roof decking which is the inside ceiling wood.
3. To meet City Code a coating must be sprayed on the trimmed shakes and the batten system before the metal roof system in installed that provides a fire rating between the wood and metal surfaces. This coating must be the color dark brown in order to not to show through the decking from the inside of the Lodge.
4. Install Stone Coated Steel Metal Roofing System using the batten system.
5. Install Stone Coated Steel valley accessories.
5. Install Stone Coated Steel hip and ridge shingle.
7. Install Stone Coated Steel pipe jack flashings.
8. Replace flashing on the existing fireplace chimney and install Stone Coated Steel termination bar and flashing accessories.
9. Install 5" Stone Coated Steel closed fascia.

10. Install EZ Roof Vents, minimum 5, or as many as you determine to be needed.
11. Keep the area clean while working this is a public park area. Clean up all materials, screws and trash After the work is complete.

OR

Option 2:

1. Remove existing wood shakes.
2. Install battens and counter battens over the existing wood shake. Again, using screws the do not Protrude the roof decking which is the inside ceiling wood.
3. Install Stone Coated Steel Metal Roofing System using the batten system.
4. Install Stone Coated Steel valley accessories.
5. Install Stone Coated Steel hip and ridge shingle.
6. Install Stone Coated Steel pipe jack flashings.
7. Replace flashing on the existing fireplace chimney and install Stone Coated Steel termination bar and flashing accessories.
8. Install 5" Stone Coated Steel closed fascia.
9. Install EZ Roof Vents, minimum 5, or as many as you determine to be needed.
10. Keep the area clean while working this is a public park area. Clean up all materials, screws and trash After the work is complete.

**Reference Sheet
Bid #19-11-02
Wintersmith Lodge Roof Replacement**

References Required:

Business Name	Contact
Address	City, State, Zip
Phone-Fax	E-Mail
Type of Roof	Date of Roofing

Business Name	Contact
Address	City, State, Zip
Phone-Fax	E-Mail
Type of Roof	Date of Roofing

Business Name	Contact
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Address

City, State, Zip

Phone-Fax

E-Mail

Type of Roof

Date of Roofing

**Bid Proposal and Pricing
For the Wintersmith Lodge Roof Replacement Bid #19-11-02**

Materials-

Stone Coated Metal Roofing System Brand: _____

Gauge of Steel and weight: _____ gauge _____ weight

Materials: Option 1 _____ Option 2 _____ (Mark One)

<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
80	Squares	_____	\$ _____	\$ _____
<hr/>				
104	feet	Valleys	\$ _____	
\$ _____				
179	feet	Ridge	\$ _____	\$ _____
425	feet	Drip	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	feet	Wood Battens	\$ _____	\$ _____
_____	Gallons	Fire Retardant Spray	\$ _____	\$ _____

Labor & Equipment-

Labor \$ _____

Equipment \$ _____

TOTAL \$ _____

Contractor's State Contractor's License # _____

Contractor's Company Name: _____

Address: _____ City: _____ State: _____

Contractor's Signature: _____

Printed Name: _____

NON-COLLUSION AFFIDAVIT

The undersigned, of lawful age, being first duly sworn, on oath, says that (s)he is the bidder or bidder's authorized agent, and is authorized to submit this bid (offer). Affidavit further states that the bidder, or bidder's agent, has not been a party to any collusion among bidders in the restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or price in the prospective contract; or in any discussion between bidder and/or any BUYER officials concerning exchange of money or other things of value for special consideration on the letting of this bid.

BUSINESS RELATIONSHIP AFFIDAVIT

If none of the business relationships mentioned exists, affidavit should so state "NONE".

The undersigned, of lawful age, being first duly sworn, on oath says that (s) he is the bidder or bidders authorized agent to submit this bid. Affidavit further states that the nature if any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this bid with any BUYER officials or employee is as follows:

Affidavit further states that any such business relationship presently in effect or which existed one (1) year prior to this bid between the bidder or officers or employees of the BUYER or other party to this bid is as follows.

Affidavit further states that the names of all persons having any such business relationship and the positions they hold with their respective companies or firms are as follows:

Firm: _____ Name: _____

Address: _____ Signature: _____

City/St/Zip: _____ Title: _____

Phone: _____ Date: _____

NOTARY

Subscribed and sworn before me this _____ day of _____, 20__

My notary expires _____. Notary: _____.

CONTRACTOR/BIDDER INFORMATION SHEET

**To be completed by all Bidders
For Contracts with the City of Ada
(Please print or type)**

Project No. or Description _____

Full Name of Bidder _____

Legal Identity
(Corporation, Partnership,
Individual, etc.) _____

Address _____

City, State, Zip _____

Telephone No. _____

Fax No. _____

Taxpayer Identification Number _____

Contact Person _____

Phone No.

Fax No.

E-mail address

Web page Address
