



**REQUEST FOR
UTILITY CONNECTION APPLICATION AND AGREEMENT
(INSIDE CITY LIMITS)**

Applicant(s) Name: _____

Installation Address: (911 ADDRESS): _____

Legal Description of Property: _____

Applicant's Address (if different from installation address): _____

City/State/Zip: _____

Telephone No.: _____

Property Owner(s) Name (if different than Applicant(s)): _____

Property owner(s) address: _____

Property owner(s) phone number: _____

Water Connection: _____ Commercial _____ Residential

Sewer Type: _____ Commercial _____ Residential _____ PVC _____ HDPE

Water Tap Check Size _____ 3/4", _____ 1", _____ Other, _____ Water Line Extension

Sewer Tap Check Size _____ 4", _____ 6", _____ Other, _____ Sewer Line Extension

Fire hydrant tap: Size _____ 2", _____ 3", _____ Other, _____

AGREEMENT

The City of Ada provides water and/or sewer service to over 25,000 citizens located both inside and outside of its city limits and the safety and security of the city's utility systems is extremely important.

The purpose of this agreement is to protect the drinking water supply from contamination that could result from improper construction/configuration of private water distribution systems; and to notify and ensure that each customer is aware and agrees to the requirements and restrictions on each customer.

By executing this agreement, Customer/(Applicant) agrees to the following:

1. There will be no cross connection between the public water supply system, a private water supply system (well), or other potential sources of contamination shall be permitted. Potential threats of cross contamination shall be eliminated at the service connection by either removal of the meter or an approved air gap between the city and private (other) water supply source.
2. The customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his/her premises.
3. Customer will obtain ODEQ approval of a new sewer system with permit to include percolation test or aerobic system, if not on city sewer or other approved public sewer system.

4. Obtain licensed plumber approval of existing system, if not on city sewer or other approved public sewer system.
5. Provide plat or scale drawing of property to be served showing:
 - a. Desired location(s) and size for water meter(s).
 - b. Copy of all approved permits (i.e. house moving, curb cut, water/sewer systems, building, etc.) as applicable.
 - c. Description of premises to be served.
6. Prior to covering any portion of the work, the Ada Public Works Department must be notified when the private service line(s) are ready for inspection and connection to city utilities. **THE CITY OF ADA WILL MAKE ALL UTILITY CONNECTIONS TO THE WATER MAIN.**
7. **THE CITY OF ADA WILL VERIFY THAT CHECK VALVE / BACKFLOW PREVENTER HAS BEEN PROPERLY INSTALLED BETWEEN PRIVATE SERVICE LINE AND THE CITY OF ADA UTILITY CONNECTION TO THE WATER MAIN.**
8. Customer agrees to be responsible for exposing the City main at the tap location. The size of the exposure must be of adequate size and depth in plain view to a depth of 6 inches below the bottom of the service main to allow installation. All work to be performed to OSHA Standards.
9. Customer acknowledges and agrees that the City of Ada is not responsible for maintaining or providing a specified pressure or flow at the connection; and customer will be required to and responsible for high or low pressures in their service line.
10. Customer will be required to and agree to install a pop-off overflow valve or backflow preventer on sewer line.
11. Customer agrees to submit or abide by any and all water rationing adopted by the City of Ada. Failure to abide by any water rationing resolutions or orders may result in IMMEDIATE TURN OFF OF ANY SERVICE CUSTOMER HAS WITH THE CITY OF ADA, to include, but not limited to the removal of the water meter.
12. For meters greater than 1", refer to attached specification and detail. City of Ada Public Works Department must approve and accept proposed meter, and installation will be made upon acceptance of meter and verification of payment to utilities department.
13. When boring under roadway, Customer or Customer's contractor shall maintain 30 inches of cover to top of pipe and provide minimum 2 inch sleeve depending on service line size.
14. Customer agrees that any new line extensions will be built to City Specifications and will be subject to approval of the City Engineer. APPROVAL IS REQUIRED PRIOR TO ANY WORK BEGINNING.
15. Please refer to below for further restrictions and terms of the agreement, including change in usage.

CUSTOMER ALSO AGREES TO THE FOLLOWING:

REQUESTS WILL NOT BE REVIEWED UNTIL ALL REQUIRED ITEMS ARE SUBMITTED. The applicant(s) owners(s), by signing below, affirm(s) that the property where the utility (water/sewer) to be used has not been part of an illegal land division or subdivision or illegally connected (currently or previously) to City of Ada owned utilities. The submission of an executed Application and Agreement, DOES NOT guarantee that the requested utility service will be agreed to by the City of Ada. The City of Ada reserves the right to deny, modify or discontinue all connections, at any time, to utility services outside of the City of Ada’s municipal boundaries.

IN MAKING THIS APPLICATION AND AGREEMENT, APPLICANT(S) AND/OR OWNERS(S) AGREE(S), CONFIRM(S) AND PROMISE(S) THAT THE UTILITY CONNECTION GRANTED HEREIN WILL BE ONLY FOR ONE SINGLE-FAMILY RESIDENCE(DWELLING) AND THAT ANY ADDITIONAL UTILITY USE/CONNECTION OTHER THAN FOR THE ONE SINGLE-FAMILY RESIDENCE(DWELLING) FOR WHICH THIS AGREEMENT IS GRANTED WILL BE PROHIBITED. APPLICANT(S)/OWNER(S) UNDERSTAND THAT IF THE UTILITY FOR WHICH THIS AGREEMENT IS GRANTED IS USED FOR ANY OTHER PURPOSE, THE CITY OF ADA HAS THE ABSOLUTE RIGHT TO IMMEDIATELY DISCONTINUE THE UTILITY SERVICES GRANTED PURSUANT TO THIS APPLICATION AND AGREEMENT AND ANY OTHER UTILITY SERVICES WRONGFULLY CONNECTED ON SAID PROPERTY.

APPLICANT(S)/OWNER(S) MAY REQUEST (PRIOR TO CHANGE) THAT THE UTILITY USAGE CHANGE TO SOME OTHER TYPE/CLASSIFICATION OF USAGE, AND THE CITY MAY OR MAY NOT GRANT THE REQUEST.

AGREED TO BY: CUSTOMER/APPLICANT

Name Date

Name Date

OWNER(S) (If different than Applicant(s) – (Required))

Name Date

Name Date

(remainder of page intentionally left blank)

PURSUANT TO THE TERMS, AGREEMENTS AND COVENANTS MADE HEREIN BY THE APPLICANT(S) AND OWNER(S), THE CITY OF ADA AGREES TO PROVIDE THE REQUESTED ONE SINGLE-FAMILY RESIDENCE UTILITY CONNECTIONS AND SERVICES ON THE DESCRIBED PROPERTY SUBJECT TO THE CONDITIONS AND RESTRICTION AND REQUIREMENTS CONTAINED HEREINABOVE.

THE CITY OF ADA (All signatures required to be valid)

Community Services: _____ Date: _____

City Engineer: _____ Date: _____

Line Maintenance: _____ Date: _____

Utilities: _____ Date: _____

NOTES: